



3. **Secretary, Ministry of Communications, Government of Pakistan, Islamabad**, with the request to attend the meeting along with relevant officers and record.
4. **Chairman, National Disaster Management Authority (NDMA), Government of Pakistan, Islamabad**, with the request to attend the meeting along with all relevant officers and heads of concerned departments, and to ensure that representatives of the concerned Provincial Disaster Management Authorities (PDMAs) also attend the meeting, in connection with Agenda Item (vii) of the first meeting.
5. **Chief Executive Officer, National Disaster Risk Management Fund (NDRMF), Government of Pakistan, Islamabad**, with the request to attend the meeting along with all relevant officers and heads of concerned departments in connection with Agenda Item (vii) of the first meeting.
6. **Project Director, Integrated Flood Resilience and Adaptation Project (IFRAP), Government of Pakistan, Islamabad**, with the request to attend the meeting along with all relevant officers and heads of concerned departments in connection with Agenda Item (vii) of the first meeting.
7. **Section Officer (Council), Ministry of Planning, Development and Special Initiatives, Government of Pakistan, Islamabad**, Government of Pakistan, Islamabad, is requested to ensure that fifty (50) hard copies of the briefing material reach this Secretariat at least three (03) working days prior to the meeting, and one soft copy is emailed to nazishrcna@gmail.com. Additionally, the officer to coordinate and forward the names, designations, and CNIC numbers of all participants to the National Assembly Secretariat in advance for smooth entry into the Parliament House.
8. **Section Officer (Council), Ministry of Law and Justice, Government of Pakistan, Islamabad**, to ensure that fifty (50) hard copies of the comparative legislative analysis/brief for the Honourable Members of the Committee reach this Secretariat at least three (03) working days prior to the meeting, along with one soft copy emailed to nazishrcna@gmail.com.
9. **Private Secretary to the Federal Minister for Planning, Development and Special Initiatives, Islamabad**, with the request to kindly inform the Honourable Minister to attend the meeting.

**For Information, Coordination and Necessary Action Respectively to Facilitate the Holding of the Subject Meeting: -**

1. Joint Secretary, (Admin), National Assembly Secretariat, Islamabad.
2. Director General (Media / Photography), National Assembly Secretariat, Islamabad, with the request to arrange the media coverage etc. of the meeting, ensure transmission of the Press Release to Media and depute a person for Social Media coverage of the meeting.
3. Joint Secretary, (Finance), National Assembly Secretariat, Islamabad.
4. Joint Secretary (LD&Q), National Assembly Secretariat, Islamabad, with request to depute a Draftsman to attend the meeting.
5. Director General (IT), National Assembly Secretariat, Islamabad, with the request to place Notice on website and SMS to Committee Members. It is also requested to kindly arrange video-link facility for Committee Members.
6. Director General (L&R), National Assembly Secretariat, Islamabad.
7. Sergeant-at-Arms, National Assembly, Secretariat, Islamabad.
8. Director, (Telecasting), National Assembly Secretariat, Islamabad, with the request to make necessary arrangements for live telecasting.
9. Director (A/T), National Assembly Secretariat, Islamabad.
10. Director, CDA, Parliament House, Islamabad, to do the needful through all the concerned relating to Civil, Electrical and other works.
11. Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.
12. Medical Superintendent, Federal Government Poly Clinic, Islamabad, through In-charge Dispensary, Parliament House, Islamabad.
13. Deputy Superintendent of Police (Security), Parliament House, Islamabad.
14. Annunciation Cell, National Assembly Secretariat, Islamabad.
15. Resource Centre, Parliament Lodges, Islamabad.

**For Information to: -**

1. Accountant General Pakistan Revenue, Islamabad.
2. Secretary, Ministry of Parliamentary Affairs, Pak- Secretariat, Islamabad.
3. Additional Secretary (Admin), Prime Minister's Office, Islamabad.
4. Principal Secretary to Hon. Speaker, National Assembly Secretariat, Islamabad.
5. Joint Secretary to Hon. Deputy Speaker, National Assembly Secretariat, Islamabad.
6. Joint Secretary to Leader of the Opposition, National Assembly of Pakistan, Islamabad.
7. S.P.S to Chief Whip (Ruling Party), Parliament House, Islamabad.
8. S.O to Acting Secretary, National Assembly Secretariat, Islamabad.
9. S.P.S to Secretary, Senate Secretariat, Islamabad.
10. S.P.S to Secretary, Ministry of Planning, Development and Special Initiatives.
11. S.P.S to Advisor (Legislation, Parliamentary Proceedings and Trainings), National Assembly Secretariat, Islamabad.
12. P.S to Chairman, Standing Committee on Planning, Development and Special Initiatives, State Bank Building, Islamabad.
13. S.O (Notice Office), National Assembly Secretariat, Islamabad.
14. A.P.S to Additional Secretary (Committees), National Assembly Secretariat, Islamabad.
15. A.P.S to Joint Secretary (Committees), National Assembly Secretariat, Islamabad.
16. Committee Branches I, II & III, National Assembly Secretariat, Islamabad.
17. Committee Branches-I & II, Senate Secretariat, Islamabad.
18. All Officers/Branches concerned, National Assembly Secretariat, Islamabad.

  
**(NAZISH TARIQ)**  
 Dept. Dir/ Secretary  
 Committee