

NATIONAL ASSEMBLY SECRETARIAT

No.F.1 (6)/2025-Ser

Islamabad, the 3rd October, 2025

NOTICE

2nd meeting of the **Sub-Committee of the House and Library Committee** will be held on **7th October, 2025 at 12:00 noon in Committee Room No. 7, Fourth Floor, Parliament House, Islamabad**, to discuss the following TOR:-

- To discuss the issues relating to National Assembly Employees Cooperative Housing Society (NAECHS).
2. The Hon'ble Members are requested to make it convenient to attend the meeting.



(ASIF ALI SHAH ZAIDI)
D.S/Secretary Committee
Ph. No 051-9103344

- | | |
|------------------------------------|----------|
| 1. Mr. Aijaz Hussain Jakhrani | Convenor |
| 2. Mr. Muhammad Moin Aamer Pirzada | Member |
| 3. Ms. Aliya Kamran | Member |

Copy forwarded for information and necessary action with reference to agenda:

1. **Chairman, Capital Development Authority**, to direct D.G Planning to attend the meeting with all concerned officers and complete relevant record of the agenda also forward 10 copies of working paper immediately to this Secretariat and 01 copy via Gmail asif.zaidi1970@gmail.com for advance study of the Hon'ble Members.
2. **Chief Commissioner/Secretary Cooperative ICT**, G-11/4, Islamabad, with the request to attend the meeting along-with all concerned officers and complete relevant record of the agenda also forward 10 copies of working paper immediately to this Secretariat and 01 copy via Gmail asif.zaidi1970@gmail.com for advance study of the Hon'ble Members.
3. **Deputy commissioner/Registrar, Cooperative Housing Society**, ICT, G-11/4, Islamabad, with the request to attend the meeting along-with all concerned officers and complete relevant record of the agenda also forward 10 copies of working paper immediately to this Secretariat and 01 copy via Gmail asif.zaidi1970@gmail.com for advance study of the Hon'ble Members.
4. **President, Federal Employees Cooperative Housing Society**, Korang Town, Head Office Islamabad with the request to attend the meeting along-with all concerned and complete relevant record of the agenda also forward 10 copies of working paper immediately to this Secretariat and 01 copy via Gmail asif.zaidi1970@gmail.com for advance study of the Hon'ble Members.
5. **Circle Registrar, Cooperative Housing Societies Department**, ICT, Ayub Market, F-8 Markaz, Islamabad with the request to attend the meeting along-with all concerned and complete relevant record of the agenda also forward 10 copies of working paper immediately to this Secretariat and 01 copy via Gmail asif.zaidi1970@gmail.com for advance study of the Hon'ble Members.

P.T.O

6. **President and Secretary NASECHS**, 1st floor Masko Plaza, Blue Area, Islamabad with the request to attend the meeting along-with all concerned officers and complete relevant record of the agenda also forward 10 copies of working paper immediately to this Secretariat and 01 copy via Gmail asif.zaidi1970@gmail.com for advance study of the Hon'ble Members.
7. **President/Secretary, (Management Committee (NASECHS) 2018-2021 and 2021-2024)** with the request to attend the meeting along with all members of the management committee.

For information and necessary action to facilitate the holding the subject meeting: -

1. **learned Advisor on legislation, with the request to depute a draftsman to attend the meeting.**
2. D.G (Media/Photography), National Assembly Secretariat, Islamabad.
3. Director, (Audio Transmission), National Assembly Secretariat, Islamabad.
4. Director, (Telecasting), National Assembly Secretariat, Islamabad.
5. Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.
6. Assistant Director (IT), National Assembly Secretariat, Islamabad with the request to place Notice on website and also SMS to Committee Members.
7. Assistant Director (Data Base and E-mail) Automation Centre, National Assembly Secretariat, Islamabad.
8. Assistant Director (Web) Automation Centre, National Assembly Secretariat, Islamabad.
9. Medical Superintend, Federal Government Services Hospital, Islamabad, through In-Charge Dispensary, ParliamentHouse, Islamabad.
10. DSP, Parliament House, Islamabad.
11. Director, CDA, Parliament House, Islamabad, to do needful through all the concerned relating to Civil, Electrical and otherworks.
12. Sergeant-at-Arms, National Assembly Secretariat, Islamabad.

Copy forwarded for information: -

1. Principal Secretary to Hon'ble Speaker, National Assembly Secretariat, Islamabad.
2. Joint Secretary to Hon'ble Deputy Speaker, National Assembly Secretariat, Islamabad.
3. Staff Officer to Secretary General, National Assembly Secretariat, Islamabad.
4. All officer/Branches concerned, National Assembly Secretariat, Islamabad.

Copy also forwarded for information to: -

1. Hon'ble Attorney General for Pakistan, Islamabad.
2. Accountant General Pakistan Revenues, Islamabad.



(ASIF ALI SHAH ZAIDI)
D.S/Secretary Committee