

**NATIONAL ASSEMBLY SECRETARIAT**

No.F.1 (1)/2025-Com-I (Vol-IV)/CC&EC

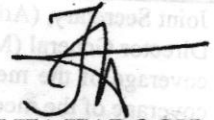
Islamabad, the 24<sup>th</sup> June, 2025

**NOTICE**

13<sup>th</sup> meeting/visit of the Standing Committee on **Climate Change and Environmental Coordination** will be held on **Thursday, the 3<sup>rd</sup> July, 2025 at 11:00 a.m. in National Disaster Management Authority (NDMA), Headquarters, Islamabad** to discuss the following agenda: -

- i. Confirmation of minutes of the previous meeting of the Committee held on 26<sup>th</sup> May, 2025;
- ii. Detailed briefing by the National Disaster Management Authority (NDMA) to the Committee on initiatives, preparedness strategies, and challenges in managing disaster related risks across the country; and
- iii. Any other item with the permission of the Chair.

2. The Honorable Members are kindly requested to make it convenient to attend the meeting/visit scheduled on the aforementioned date and time. Transport will be available on **Gate No. 1, Parliament House, Islamabad, at 10:30 a.m. sharp** on the said date. In the event that any Honourable Member prefers to travel in their own vehicle, they are requested to inform the undersigned in advance, so that the necessary arrangements can be made and the information may be forwarded to the concerned authorities for security arrangements.



**(TALHA HAROON)**  
Secretary Committee/DD  
Tel. No.051-9202007

Email: [talhaharoon.na@gmail.com](mailto:talhaharoon.na@gmail.com)

1.	<b>Ms. Munaza Hassan</b>	<b>Chairperson</b>
2.	Raja Osama Sarwar	Member
3.	Mir Khan Muhammad Jamali	Member
4.	Ms. Tahira Aurangzeb	Member
5.	Ms. Musarrat Asif Khawaja	Member
6.	Ms. Shaista Khan	Member
7.	Ms. Shaista Pervaiz	Member
8.	Syeda Shehla Raza	Member
9.	Ms. Shagufta Jumani	Member
10.	Ms. Mussarat Rafique Mahesar	Member
11.	Dr. Shazia Sobia Aslam Soomro	Member
12.	Ms. Rana Ansar	Member
13.	Sahibzada Sibghatullah	Member
14.	Shahzada Muhammad Gushtasap Khan	Member
15.	Mr. Ghulam Muhammad	Member
16.	Ms. Ayesha Nazir	Member
17.	Mr. Awais Haider Jakhar	Member
18.	Mr. Muhammad Usman Badini	Member
19.	Minister for Climate Change and Environmental Coordination	Ex-officio Member

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- Attorney General for Pakistan

**P.T.O**

**For information and necessary action with reference to agenda: -**

1. **Secretary, Ministry of Climate Change and Environmental Coordination**, Government of Pakistan, Islamabad, with the request to attend the meeting along with all concerned officers, direct the heads of all relevant departments to attend the meeting and also send 45 copies of the brief for advance study of the Committee Members at least 3 working days before the meeting and also, forward a soft copy of the brief by email at [talhaharoon.na@gmail.com](mailto:talhaharoon.na@gmail.com);
2. **Chairman, National Disaster Management Authority (NDMA), Headquarters, Islamabad**, Government of Pakistan, with the request to attend the meeting along with all concerned officers, make necessary arrangements for the meeting on 3<sup>rd</sup> July, 2025 and also send 45 copies of the brief for advance study of the Committee Members at least 3 working days before the meeting.
3. **Inspector General of Police**, Islamabad, with the request to make all necessary/security arrangements for the Standing Committee and further requested to provide Pilot/Escort during travel between Parliament House to National Disaster Management Authority (NDMA), Headquarters, Islamabad on 3<sup>rd</sup> July, 2025. The Hon. Members of the Committee will leave Parliament House at 10:30 a.m.
4. **SSP, (Security)** Islamabad, with the request to provide Pilot/Escort for the Hon. Members of the Standing Committee during their journey to National Disaster Management Authority (NDMA), Headquarters, Islamabad. The Hon. Members of the Committee will leave Parliament House at 10:30 a.m.
5. **Section Officer (Council), Ministry of Climate Change and Environmental Coordination**, Islamabad, to ensure provision of required working paper and necessary arrangements of the meeting under intimation to this Secretariat.
6. **Manager (IC), National Disaster Management Authority (NDMA), Headquarters, Islamabad**, Government of Pakistan, to ensure provision of required working papers and make necessary arrangements of the meeting under intimation to this Secretariat.

**For information, coordination and necessary action respectively to facilitate the holding of the subject meeting: -**

1. Joint Secretary, (Admin), National Assembly Secretariat, Islamabad.
2. Director General (Media / Photography), National Assembly Secretariat, Islamabad, with the request to arrange the media coverage of the meeting and ensure transmission of the Press Release to Media and depute a person for Social Media coverage of the meeting.
3. Joint Secretary, (Finance), National Assembly Secretariat, Islamabad.
4. Director General (IT), National Assembly Secretariat, Islamabad, with the request to place Notice on website and also SMS to Committee Members. It is also requested to kindly arrange video-link facility for Committee Members who join the meeting through zoom.
5. Director General (L&R), National Assembly Secretariat, Islamabad.
6. Sergeant-at-Arms, National Assembly, Secretariat, Islamabad.
7. Director (Telecasting), National Assembly Secretariat, Islamabad; with the request to arrange live telecasting of proceeding of the meeting.
8. Director (A/T), National Assembly Secretariat, Islamabad.
9. Director, CDA, Parliament House, Islamabad, to do needful through all the concerned relating to Civil, Electrical and other works.
10. Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.
11. Medical Superintendent, Federal Government Poly Clinic, Islamabad, through In-charge Dispensary, Parliament House, Islamabad.
12. Deputy Superintendent of Police (Security), Parliament House, Islamabad.
13. Transport Officer, National Assembly Secretariat, Islamabad to provide transport for Hon. Members of the Committee and Officer/official of the Secretariat.
14. Annunciation Cell, National Assembly Secretariat, Islamabad.
15. Resource Centre, Parliament Lodges, Islamabad.

**For information to: -**

1. Accountant General Pakistan Revenue, Islamabad.
2. Secretary, Ministry of Parliamentary Affairs, Pak-Secretariat, Islamabad.
3. Joint Secretary (Admin), Prime Minister's Office, Islamabad.
4. Principal Secretary to Hon. Speaker, National Assembly Secretariat, Islamabad.
5. Joint Secretary to Hon. Deputy Speaker, National Assembly Secretariat, Islamabad.
6. Director to Hon. Leader of the Opposition, National Assembly of Pakistan, Islamabad.
7. S.P.S to Chief Whip (Ruling Party), Parliament House, Islamabad.
8. S.O to Secretary General, National Assembly Secretariat, Islamabad.
9. S.P.S to Secretary, Senate Secretariat, Islamabad.
10. S.P.S to Secretary, Ministry of Climate Change and Environmental Coordination, Islamabad.
11. S.P.S to Adviser (Legislation), National Assembly Secretariat, Islamabad.
12. P.S to Federal Minister, Ministry of Climate Change and Environmental Coordination, Islamabad.
13. S.O (Notice Office), National Assembly Secretariat, Islamabad.
14. A.P.S to Additional Secretary (Committees), National Assembly Secretariat, Islamabad.
15. A.P.S to Joint Secretary (Committees), National Assembly Secretariat, Islamabad.
16. Committee Branches I, II & III, National Assembly Secretariat, Islamabad.
17. Committee Branches-I & II, Senate Secretariat, Islamabad.
18. All Officers/Branches concerned, National Assembly Secretariat, Islamabad.



(TALHA HAROON)  
Secretary Committee/DD