

**NATIONAL ASSEMBLY SECRETARIAT**

F. No.9 (2)/2025-Com-I/P&D/Sub-Com

Islamabad, 8<sup>th</sup> May, 2025

**NOTICE**

4<sup>th</sup> meeting of the Sub-Committee of the Standing Committee on **Planning, Development and Special Initiatives** will be held on **13<sup>th</sup> May 2025 at 3.00 p.m. in old PIPS Hall, Parliament Lodges, Islamabad,** to discuss the following TORs: -

“To review the execution of ongoing projects under Public Works Departments (PWD)”

2. The Honourable Members are requested to kindly make it convenient to attend the meeting.

  
(NAZISH TARIQ)  
Deputy Director/Secretary Committee  
Tel. 051. 9103282

- |                                |          |
|--------------------------------|----------|
| 1. Syed Sami Ul Hassan Gillani | Convener |
| 2. Mr. Zulfiqar Bachani        | Member   |
| 3. Mr. Farhan Chishti          | Member   |
| 4. Mr. Dawar Khan Kundi        | Member   |

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- Attorney General for Pakistan

**For information and necessary action with reference to agenda: -**

1. **Secretary, Ministry of Planning, Development and Special Initiatives, Government of Pakistan, Islamabad,** with request to attend the meeting along with all relevant officers and department heads. Kindly provide 15 copies of the brief for Hon. Members of the Committee at least 3 working days prior to the meeting and forward a soft copy to [nazishrcna@gmail.com](mailto:nazishrcna@gmail.com)
2. **Secretary, Finance Division, Government of Pakistan, Islamabad,** with request to attend the meeting along with all relevant officers and department heads. Kindly provide 15 copies of the brief for Hon. Members of the Committee at least 3 working days prior to the meeting and forward a soft copy to [nazishrcna@gmail.com](mailto:nazishrcna@gmail.com)
3. **Secretary, Ministry of Housing and Works, Government of Pakistan, Islamabad,** with request to attend the meeting along with all relevant officers and department heads. Kindly provide 15 copies of the brief for Hon. Members of the Committee at least 3 working days prior to the meeting and forward a soft copy to [nazishrcna@gmail.com](mailto:nazishrcna@gmail.com)
4. **PS to Minister of State for Planning, Development and Special Initiatives, Government of Pakistan, Islamabad,** with request to kindly inform the Hon. Minister of State and request him to attend the meeting of the Sub-Committee.
5. **Chief (P&D Department), Government of Punjab, Lahore,** with request to attend the meeting along with all relevant officers and department heads. Kindly provide 15 copies of the brief for Hon. Members of the Committee at least 3 working days prior to the meeting and forward a soft copy to [nazishrcna@gmail.com](mailto:nazishrcna@gmail.com)
6. **Additional Chief Secretary (P&D Department), Government of Khyber Pakhtunkhwa, Peshawar,** with request to attend the meeting along with all relevant officers and department heads. Kindly provide 15 copies of the brief for Hon. Members of the Committee at least 3 working days prior to the meeting and forward a soft copy to [nazishrcna@gmail.com](mailto:nazishrcna@gmail.com)
7. **Additional Chief Secretary (P&D), Government of Punjab, Lahore** with request to attend the meeting along with all relevant officers and department heads. Kindly provide 15 copies of the brief for Hon. Members of the Committee at least 3 working days prior to the meeting and forward a soft copy to [nazishrcna@gmail.com](mailto:nazishrcna@gmail.com)
8. **Director General, Sustainable Development Unit (SDU), Government of Khyber Pakhtunkhwa, Peshawar,** with request to attend the meeting along with all relevant officers and department heads. Kindly provide 15 copies of the brief for Hon. Members of the Committee at least 3 working days prior to the meeting and forward a soft copy to [nazishrcna@gmail.com](mailto:nazishrcna@gmail.com)

P.T.O

9. **Section Officer (Council)**, Ministry of Planning, Development & Special Initiatives, Government of Pakistan, Islamabad to forward names, designations and CNIC numbers of the participants of meeting to the National Assembly Secretariat in advance to facilitate smooth entry into the Parliament House. Moreover, ensure the timely provision of the required number of brief copies to this Secretariat before the meeting.
10. **Section Officer (Council)**, Finance Division, Government of Pakistan, Islamabad to forward names, designations and CNIC numbers of the participants of meeting to the National Assembly Secretariat in advance to facilitate smooth entry into the Parliament House. Moreover, ensure the timely provision of the required number of brief copies to this Secretariat before the meeting.
11. **Section Officer (Council)**, Ministry of Housing and Works, Government of Pakistan, Islamabad, to forward names, designations and CNIC numbers of the participants of meeting to the National Assembly Secretariat in advance to facilitate smooth entry into the Parliament House. Moreover, ensure the timely provision of the required number of brief copies to this Secretariat before the meeting.

**For information, coordination and necessary action respectively to facilitate the holding of the subject meeting:**

- 1 Joint Secretary (Admin), National Assembly Secretariat, Islamabad.
- 2 Director General (Media / Photography), National Assembly Secretariat, Islamabad with the request to arrange the media coverage etc. of the meeting and ensure transmission of the Press Release to Media.
- 3 Joint Secretary (Finance), National Assembly Secretariat, Islamabad.
- 4 Director General (IT), National Assembly Secretariat, Islamabad, is requested to publish the notice on the website and send an SMS to Committee Members. Additionally, please arrange a video-link facility for members joining the meeting via Zoom.
- 5 Director General (L&R), National Assembly Secretariat, Islamabad.
- 6 Director (A/T), National Assembly Secretariat, Islamabad.
- 7 Director (Telecasting), National Assembly Secretariat, Islamabad with the request to make necessary arrangements for live telecasting.
- 8 Director, CDA, Parliament House, Islamabad, with the request to do the needful with regards to civil and electrical works.
- 9 Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.
- 10 Sergeant-at-Arms, National Assembly Secretariat, Islamabad.
- 11 Medical Superintendent, Federal Government (Poly Clinic), Islamabad, through In-charge Dispensary, Parliament House, Islamabad.
- 12 Deputy Superintendent of Police (Security), Parliament House, Islamabad.
- 13 Annunciation Cell, National Assembly Secretariat, Islamabad.
- 14 Resource Centre, Parliament Lodges, Islamabad.

**For information to: -**

1. Joint Secretary (Admin), Prime Minister's Office, Islamabad.
2. Accountant General Pakistan Revenue, Islamabad.
3. Principal Secretary to Honorable Speaker, National Assembly Secretariat, Islamabad.
4. Joint Secretary to Deputy Speaker, National Assembly Secretariat, Islamabad.
5. Director to Leader of the Opposition, National Assembly of Pakistan, Islamabad.
6. S.P.S to Chief Whip (Ruling Party), Parliament House, Islamabad.
7. Staff Officer to Secretary General, National Assembly Secretariat, Islamabad.
8. S.P.S to Secretary, Senate Secretariat, Islamabad.
9. S.P.S to Secretary, Ministry of Parliamentary Affairs, Pak-Secretariat, Islamabad.
10. S.P.S to Adviser (Legislation), National Assembly Secretariat, Islamabad.
11. S.P.S to Additional Secretary (Committees), National Assembly Secretariat, Islamabad.
12. A.P.S to Joint Secretary (Committees), National Assembly Secretariat, Islamabad.
13. P.S. to Chairman Standing Committee on Planning, Development and Special Initiatives, Islamabad.
14. Committee Branches I, II & III, National Assembly Secretariat, Islamabad.
15. Committee Branches-I & II, Senate Secretariat, Islamabad.
16. All Officers/Branches concerned, National Assembly Secretariat, Islamabad.

  
(NAZISH TARIQ)

Deputy Director/Secretary Committee