

NATIONAL ASSEMBLY SECRETARIAT

F. No.9 (2)/2025-Com-I/P&D/Sub-Com

Islamabad, 21st March 2025

NOTICE

2nd meeting of the Sub-Committee of the Standing Committee on **Planning, Development and Special Initiatives** will be held on Wednesday, **26th March 2025, at 2.00 p.m. in Committee Room No. 7, Parliament House, Islamabad,** to discuss the following TORs: -

“To review the execution of ongoing projects under Public Works Departments (PWD)”

2. The Honourable Members are requested to kindly make it convenient to attend the meeting.


(NAZISH TARIQ)

Deputy Director/Secretary Committee
Tel 051. 9103282

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|---------------------------------------|-----------------|
| 1. Syed Sami Ul Hassan Gillani | Convener |
| 2. Mr. Zulfiqar Bachani | Member |
| 3. Mr. Farhan Chishti | Member |
| 4. Mr. Dawar Khan Kundi | Member |

- Attorney General for Pakistan

For information and necessary action with reference to agenda: -

1. **Secretary, Ministry of Planning, Development and Special Initiatives**, Government of Pakistan, Islamabad, with request to attend the meeting along with all relevant officers and department heads. Kindly provide 15 copies of the brief for Hon. Members of the Committee at least 3 working days prior to the meeting and forward a soft copy to nazishrcna@gmail.com
2. **Secretary, Finance Division**, Government of Pakistan, Islamabad, with request to attend the meeting along with all relevant officers and department heads. Kindly provide 15 copies of the brief for Hon. Members of the Committee at least 3 working days prior to the meeting and forward a soft copy to nazishrcna@gmail.com
3. **Secretary, Ministry of Housing and Works**, Government of Pakistan, Islamabad, with request to attend the meeting along with all relevant officers and department heads. Kindly provide 15 copies of the brief for Hon. Members of the Committee at least 3 working days prior to the meeting and forward a soft copy to nazishrcna@gmail.com
4. **Secretary, Cabinet Division**, Government of Pakistan, Islamabad, with request to attend the meeting along with all relevant officers and department heads. Kindly provide 15 copies of the brief for Hon. Members of the Committee at least 3 working days prior to the meeting and forward a soft copy to nazishrcna@gmail.com
5. **Additional Chief Secretary (P&D Department)**, Government of **Khyber Pakhtunkhwa**, with request to attend the meeting along with all relevant officers and department heads. Kindly provide 15 copies of the brief for Hon. Members of the Committee at least 3 working days prior to the meeting and forward a soft copy to nazishrcna@gmail.com
6. **Director General**, Sustainable Development Unit (SDU), Government of **Khyber Pakhtunkhwa**, with request to attend the meeting along with all relevant officers and department heads. Kindly provide 15 copies of the brief for Hon. Members of the Committee at least 3 working days prior to the meeting and forward a soft copy to nazishrcna@gmail.com
7. **Section Officer (Council)**, Ministry of Planning, Development & Special Initiatives, Government of Pakistan, Islamabad to forward names, designations and CNIC numbers of the participants of meeting to the National Assembly Secretariat in advance to facilitate smooth entry into the Parliament House. Moreover, ensure the timely provision of the required number of brief copies to this Secretariat before the meeting.

P.T.O

8. **Section Officer (Council)**, Finance Division, Government of Pakistan, Islamabad to forward names, designations and CNIC numbers of the participants of meeting to the National Assembly Secretariat in advance to facilitate smooth entry into the Parliament House. Moreover, ensure the timely provision of the required number of brief copies to this Secretariat before the meeting.
9. **Section Officer (Council)**, Ministry of Housing and Works, Government of Pakistan, Islamabad, to forward names, designations and CNIC numbers of the participants of meeting to the National Assembly Secretariat in advance to facilitate smooth entry into the Parliament House. Moreover, ensure the timely provision of the required number of brief copies to this Secretariat before the meeting.
10. **Section Officer (Council)**, Cabinet Division, Government of Pakistan, Islamabad to make necessary arrangements for its meeting. Also ensure provision of required number of copies of Brief to this Secretariat well before the meeting.

For information, coordination and necessary action respectively to facilitate the holding of the subject meeting:

- 1 Joint Secretary (Admin), National Assembly Secretariat, Islamabad.
- 2 Director General (Media / Photography), National Assembly Secretariat, Islamabad with the request to arrange the media coverage etc. of the meeting and ensure transmission of the Press Release to Media.
- 3 Joint Secretary (Finance), National Assembly Secretariat, Islamabad.
- 4 Director General (IT), National Assembly Secretariat, Islamabad, is requested to publish the notice on the website and send an SMS to Committee Members. Additionally, please arrange a video-link facility for members joining the meeting via Zoom.
- 5 Director General (L&R), National Assembly Secretariat, Islamabad.
- 6 Director (A/T), National Assembly Secretariat, Islamabad.
- 7 Director (Telecasting), National Assembly Secretariat, Islamabad with the request to make necessary arrangements for live telecasting.
- 8 Director, CDA, Parliament House, Islamabad, with the request to do the needful with regards to civil and electrical works.
- 9 Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.
- 10 Sergeant-at-Arms, National Assembly Secretariat, Islamabad.
- 11 Medical Superintendent, Federal Government (Poly Clinic), Islamabad, through In-charge Dispensary, Parliament House, Islamabad.
- 12 Deputy Superintendent of Police (Security), Parliament House, Islamabad.
- 13 Annunciation Cell, National Assembly Secretariat, Islamabad.
- 14 Resource Centre, Parliament Lodges, Islamabad.

For information to: -

1. Joint Secretary (Admin), Prime Minister's Office, Islamabad.
2. Accountant General Pakistan Revenue, Islamabad.
3. Principal Secretary to Honorable Speaker, National Assembly Secretariat, Islamabad.
4. Joint Secretary to Deputy Speaker, National Assembly Secretariat, Islamabad.
5. Director to Leader of the Opposition, National Assembly of Pakistan, Islamabad.
6. S.P.S to Chief Whip (Ruling Party), Parliament House, Islamabad.
7. S.P.S to Secretary General, National Assembly Secretariat, Islamabad.
8. S.P.S to Secretary, Senate Secretariat, Islamabad.
9. S.P.S to Secretary, Ministry of Parliamentary Affairs, Pak-Secretariat, Islamabad.
10. S.P.S to Advisor (Legislation), National Assembly Secretariat, Islamabad.
11. A.P.S to Additional Secretary (Committees), National Assembly Secretariat, Islamabad.
12. A.P.S to Joint Secretary (Committees), National Assembly Secretariat, Islamabad.
13. P.S. to Chairman Standing Committee on Planning, Development and Special Initiatives, State Bank Building, Islamabad.
14. Committee Branches I, II & III, National Assembly Secretariat, Islamabad.
15. Committee Branches-I & II, Senate Secretariat, Islamabad.
16. All Officers/Branches concerned, National Assembly Secretariat, Islamabad


(NAZISH TARIQ)

Deputy Director/Secretary Committee