

MOST IMMEDIATE
BY SPECIAL MESSENGER

NATIONAL ASSEMBLY SECRETARIAT

No.F.2(3)/2025-Com-I/Commerce/Sub-Com

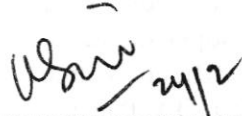
Islamabad, the 24th February, 2025

NOTICE

1st meeting of the Sub-Committee of the Standing Committee on **Commerce** will be held on **Friday the 7th March, 2025, at 10:30 a.m. in Committee Room No. 7, (Fourth Floor) Parliament House, Islamabad,** as per following Terms of Reference (ToR): -

“To consider and resolve the TCPs recovery of long outstanding receivables against various Ministries and Organizations”,

2. The Honourable Members and Special Invitees are requested to kindly make it convenient to attend the meeting.



(BISMA RAHMAN ZAFAR)

Deputy Director/Secretary Committee

Tel. No. 051- 9202250

1)	Mr. Khurshid Ahmed Junejo, MNA	Convener
2)	Ms. Shaista Pervaiz, MNA	Member
3)	Rana Atif, MNA	Member
4)	Gul Asghar Khan, MNA	Member

•	Dr. Mirza Ikhtiar Baig, MNA	Special Invitee
•	Mr. Muhammad Sarfraz, MNA	Special Invitee

For information and necessary action with reference to ToR:-

1. **Secretary**, Ministry of Commerce, Pak-Secretariat, Islamabad, with the request to:-
 - a) *attend the meeting along with all concerned officers;*
 - b) *provide 10 copies of Brief at least three days before the meeting for advance study of the Honourable Members; and also send a soft copy through email on bismaarahman@gmail.com.*
2. **Secretary**, Finance Division, P Block, G-5, Islamabad, with the request to attend the meeting along with concerned officers.
3. **Secretary**, Industries and Production, A Block Pak Secretariat, Islamabad, with the request to attend the meeting along with concerned officers.
4. **Chairman**, Trading Corporation of Pakistan, 4th & 5th Floor, Block-B, (FTC) Building Finance and Trade Centre, Shakra-e-Faisal, Karachi Cantonment.
5. **Section Officer (Council)**, Ministry of Commerce, Islamabad, with the request to forward names, designations, CNIC Numbers of the participants of the meeting to the National Assembly Secretariat well before the meeting and also ensure provision of working paper before three working days of meeting.

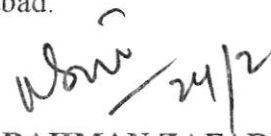
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For information, coordination and necessary action respectively to facilitate the holding of the subject meetings:

- 1) Joint Secretary, (Admin), National Assembly Secretariat, Islamabad.
- 2) Director General (Media / Photography), National Assembly Secretariat, Islamabad, with the request to arrange the media coverage of the meeting and ensure transmission of the Press Release to Media. Also depute on official for Social Media coverage of the meeting.
- 3) Joint Secretary, (Finance), National Assembly Secretariat, Islamabad.
- 4) Director General (L&R), National Assembly Secretariat, Islamabad.
- 5) Joint Secretary, (Legislative Drafting), National Assembly Secretariat, Islamabad.
- 6) Director (IT), National Assembly Secretariat, Islamabad, with the request to place Notice on website and also SMS to Committee Members, Mover and Special Invitee.
- 7) Director (Telecasting), National Assembly Secretariat, Islamabad with the request to arrange live telecasting of proceeding of the meeting.
- 8) Director (Audio Transmission), National Assembly Secretariat, Islamabad.
- 9) Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.
- 10) Sergeant-at-Arms, National Assembly, Secretariat, Islamabad.
- 11) Medical Superintendent, Federal Government Poly Clinic, Islamabad, through In-charge Dispensary, Parliament House, Islamabad.
- 12) Deputy Superintendent of Police (Security), Parliament House, Islamabad.
- 13) Section Officer (Notice Office), National Assembly Secretariat, Islamabad.
- 14) Director, CDA, Parliament House, Islamabad, to do needful through all the concerned relating to Civil, Electrical and other works.
- 15) Annunciation Cell, National Assembly Secretariat, Islamabad.
- 16) Resource Centre, Parliament Lodges, Islamabad.

For information to: -

- 1) Accountant General Pakistan Revenue, Islamabad.
- 2) Joint Secretary (Admin), Prime Minister's Office, Islamabad.
- 3) Principal Secretary to Speaker, National Assembly Secretariat, Islamabad.
- 4) Joint Secretary to Deputy Speaker, National Assembly Secretariat, Islamabad.
- 5) S.P.S to Leader of the Opposition, National Assembly of Pakistan, Islamabad.
- 6) S.P.S to Chief Whip (Ruling Party), Parliament House, Islamabad.
- 7) S.P.S to Secretary General, National Assembly Secretariat, Islamabad.
- 8) S.P.S to Secretary, Senate Secretariat, Islamabad.
- 9) S.P.S to Secretary, Ministry of Commerce, Islamabad.
- 10) S.P.S to Secretary, Ministry of Parliamentary Affairs, Pak-Secretariat, Islamabad.
- 11) S.P.S to Advisor (Legislation), National Assembly Secretariat, Islamabad.
- 12) A.P.S to Additional Secretary (Committees), National Assembly Secretariat, Islamabad.
- 13) A.P.S to Joint Secretary (Committees), National Assembly Secretariat, Islamabad.
- 14) P.S to Chairman Standing Committee on Commerce, National Assembly Secretariat, Islamabad.
- 15) Committee Branches II & III, National Assembly Secretariat, Islamabad.
- 16) Committee Branches-I & II, Senate Secretariat, Islamabad.
- 17) All Officers/Branches concerned, National Assembly Secretariat, Islamabad.



(BISMA RAHMAN ZAFAR)
Deputy Director/Secretary Committee