

NATIONAL ASSEMBLY SECRETARIAT

F.No.12(1)/2025-Com-III/PA

Islamabad, the 19th February, 2025

NOTICE

7th & 8th meetings of the Standing Committee on **Parliamentary Affairs** will be held as per following schedule and agenda:-

25th February, 2025 at 11:00 a.m. in Parliament Resource Centre (PRC), Old PIPS Hall, Parliament Lodges, Islamabad

- 1) Confirmation of minutes of previous meeting held on 31st January, 2025;
- 2) Comprehensive report / implementation status of the previous recommendations of the Committee;
- 3) Comprehensive briefing by the Ministry of Parliamentary Affairs on the comparison between Prime Minister's Public Affairs & Grievances Wing and Prime Minister Citizen Portal;
- 4) Comprehensive briefing by the Ministry of Human Rights on Zainab Alert; and
- 5) Any other item with permission of the Chair.

3rd March, 2025 at 02:00 p.m. in the Committee Room No.7 (4th Floor), Parliament House, Islamabad

- 1) Confirmation of minutes of previous meeting held on 25th February, 2025;
- 2) Comprehensive report / implementation status of the previous recommendations of the Committee;
- 3) Comprehensive briefing by the Ministry of Parliamentary Affairs on Prime Minister Public Affairs & Grievances Wing and Prime Minister Citizen Portal Coordination with Provincials, Gilgit Baltistan and Azad Jammu & Kashmir (AJ&K) Government Grievances Redressal System;
- 4) Comprehensive briefing of Provincial, Chief Ministers Portals, Chief Minister Gilgit Baltistan and State of the Azad Jammu & Kashmir (AJ&K), Public Grievances and Redressal System and their Coordination with Prime Minister Public Affairs and Grievances Wing and Prime Minister Citizen Portal &
- 5) Any other item with permission of the Chair.

2. Honorable Members are requested to make it convenient to attend the meetings.


(NIGHAT PARISTAN)

Director / Secretary Committee

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1.	Rana Iradat Sharif Khan	Chairman
2.	Raja Osama Sarwar	Member
3.	Sheikh Aftab Ahmed	Member
4.	Raja Qamar Ul Islam	Member
5.	Ch. Mahmood Bashir Virk	Member
6.	Mr. Saad Waseem	Member
7.	Syed Ali Musa Gilani	Member
8.	Mr. Malik Shah	Member
9.	Ms. Izbal Zehri	Member
10.	Mr. Naveed Aamir	Member
11.	Dr. Nikhat Shakeel Khan	Member
12.	Sahibzada Sibghatullah	Member
13.	Mr. Mujahid Ali	Member
14.	Mr. Ali Muhammad	Member
15.	Mr. Hameed Hussain	Member
16.	Mr. Khurram Shahzad Virk	Member
17.	Minister for Parliamentary Affairs	Ex-officio Member

- Attorney General for Pakistan

For information and necessary action with reference to agenda: -

1. **Secretary, Ministry of Parliamentary Affairs**, Government of Pakistan Islamabad, with the request to attend the meetings along with all concerned officers having relevance to the agenda and provide 40 copies of the brief for the advance study of Hon. Members of the Committee at-least 3 days before the meetings and also send a soft copy of the brief on E-mail address: nighatparistanhaidery@gmail.com
2. **Secretary, Ministry of Human Rights**, Government of Pakistan Islamabad, with the request to attend the meeting along with all concerned officers having relevance to the agenda item No. (4) on 25-02-2025 and provide 40 copies of the brief for the advance study of Hon. Members of the Committee at-least 3 days before the meeting and also send a soft copy of the brief on E-mail address: nighatparistanhaidery@gmail.com
3. **Joint Secretary, Prime Minister Performance Delivery Unit (PMDU)**, Prime Minister's Office Islamabad, with the request to attend the meeting and provide briefing on the relevant agenda item No. (3) on 25-02-2025 and to attend the meeting on 3rd March, 2025 along with concerned officers and provide 40 copies of the brief for the advance study of Hon. Members of the Committee .
4. **Principal Secretary to Chief Minister, Sindh**, Karachi
5. **Principal Secretary to Chief Minister, Kyber Pakhtunkhwa** Peshawar
6. **Principal Secretary to Chief Minister, Balochistan**, Quetta
7. **Principal Secretary to Chief Minister, Punjab**, Lahore
8. **Secretary to Chief Minister, Gilgit Baltistan**
9. **Principal Secretary to Prime Minister, Azad Jammu & Kashmir**
9. **Section Officer (Council), Ministry of Parliamentary Affairs**, Government of Pakistan, Islamabad, with the request to forward names, designations, and CNIC numbers of the officials as essentially required in meetings well before the meeting for their smooth entry into the Parliament House. Also ensure submission of the required sets of the brief at least 3 days before the meetings.
10. **Section Officer (Council), Ministry of Human Rights**, Government of Pakistan, Islamabad, with the request to forward names, designations, and CNIC numbers of the officials as essentially required in meeting well before the meeting for their smooth entry into the Parliament House. Also ensure submission of the required sets of the brief at least 3 days before the meeting.

With the request to attend the meeting and provide 40 copies of brief on the agenda items no. (3&4) on 03-03-2025. and also send a soft copy of the brief on E-mail address nighatparistanhaidery@gmail.com (No TA/DA will be admissible)

For information, coordination and necessary action respectively to facilitate the holding of the subject meeting:-

1. Joint Secretary (Admin), National Assembly Secretariat, Islamabad.
2. Director General (Media / Photography), National Assembly Secretariat, Islamabad, with the request to arrange the media coverage etc. of the meetings and ensure transmission of Press Release to Media.
3. Joint Secretary (Finance), National Assembly Secretariat, Islamabad.
4. Director General (L&R), National Assembly Secretariat, Islamabad.
5. Director (IT), National Assembly Secretariat, Islamabad with the request to place Notice on website and also SMS to Committee Members.
6. Director (A/T), National Assembly Secretariat, Islamabad.
7. Director (Telecasting), National Assembly Secretariat, Islamabad to make necessary arrangement for live telecasting of Committee meeting.
8. Director, CDA, Parliament House, Islamabad, to do needful through all the concerned relating to Civil, Electrical and other works.
9. Sergeant-at-Arms, National Assembly, Secretariat, Islamabad.
10. Medical Superintendent, Federal Government Poly Clinic Hospital, Islamabad, through In-charge Dispensary, Parliament House, Islamabad.
11. Deputy Superintendent of Police (Security), Parliament House, Islamabad.
12. Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.
13. Section Officer (Notice Office), National Assembly Secretariat, Islamabad.
14. Section Officer (Transport), National Assembly Secretariat, Islamabad.
15. Annunciation Cell, National Assembly Secretariat, Islamabad.
16. Resource Centre, Parliament Lodges, Islamabad.

For information to: -

1. Accountant General Pakistan Revenues, Islamabad.
2. Joint Secretary (Admin), Prime Minister's Office, Islamabad.
3. Principal Secretary to Speaker, National Assembly Secretariat, Islamabad.
4. Joint Secretary to Deputy Speaker, National Assembly Secretariat, Islamabad.
5. Director to Leader of the Opposition, National Assembly Secretariat, Islamabad.
6. S.P.S to Secretary General, National Assembly Secretariat, Islamabad.
7. S. P.S to Chief Whip (Ruling Party), Parliament House, Islamabad.
8. S.P.S to Secretary, Senate Secretariat, Islamabad.
9. P.S to Chairman, Standing Committee on Parliamentary Affairs, Islamabad.
10. S. P.S to Secretary, Ministry of Parliamentary Affairs, Islamabad.
11. P.S to Advisor (Legislation), National Assembly Secretariat, Islamabad.
12. A.P.S to Additional Secretary (Committees), National Assembly Secretariat, Islamabad.
13. A.P.S to Joint Secretaries (Committees), National Assembly Secretariat, Islamabad.
14. Committee Branches-I & II, National Assembly Secretariat, Islamabad.
15. Committee Branches-I & II, Senate Secretariat, Islamabad.
16. All Officers / Branches concerned, National Assembly Secretariat, Islamabad.


(NIGHAT PARISTAN)
Director / Secretary Committee