

NATIONAL ASSEMBLY SECRETARIAT

Directorate of Parliamentary Forums
(Women's Parliamentary Caucus)

F.No 14(5)/2024/DPF/CWP

Islamabad, the 12th December, 2024


Meeting Notice

Subject: CWP International Workshop Planning Meeting on 14th and 15th December 2024

The National Assembly of Pakistan is hosting an international Commonwealth Women Parliamentarians workshop on "Advancing Gender Equality in Legislation: A Workshop on Gender-Sensitive Legislative Drafting" on 14-15 December, 2024 at 09:00 a.m. at the Pakistan Institute for Parliamentary Services, Islamabad, Pakistan.

2. The Competent Authority has been pleased to nominate following officers of this Secretariat for participation as per the assigned duties in the Workshop;

Sr. No.	Officers	Department
1	Ms. Nazish Tariq Rehmani	Directorate of Research
2	Mr. Mujtaba Baig	Directorate General of Media
3	All officers	Legislative Drafting


(Syed Shamoan Hashmi)
Special Secretary (SI)

Copy for information and necessary action:

1. APS to Director General (Photography/Media), National Assembly Secretariat (with the request to ensure comprehensive media coverage of the workshop on electronic, print, and social media and issuance of press release)
2. PS to Director General (Research), National Assembly Secretariat (with the request to prepare the complete report of the Workshop)
3. APS to Joint Secretary (Admin), National Assembly Secretariat
4. APS to Joint Secretary (LD), National Assembly Secretariat (with request to direct all officers of Legislative Drafting for facilitation and participation)
5. PS to Director General (PR), National Assembly Secretariat (with request to provide protocol to all international delegates)
6. APS to Director General (IT), with request to disseminate SMS and Whatsapp to all Hon'ble Members of the Women's Parliamentary Caucus and upload Workshop related documents on NA Website

Copy for Information:

1. Principal Secretary to Honorable Speaker, National Assembly of Pakistan
2. Director to Secretary General, National Assembly Secretariat
3. PS to Special Secretary (SI), National Assembly Secretariat
4. PS to Special Secretary (Legis) National Assembly Secretariat
5. PS to Special Secretary (PD & CoP), National Assembly Secretariat
6. Executive Director, Pakistan Institute for Parliamentary Services, Islamabad
7. SPS to Chief Technical Advisor (CTA), National Assembly Secretariat