

For information and necessary action with reference to agenda:

1. **Secretary, Ministry of Interior**, Government of Pakistan, Islamabad, with the request to attend the meeting (*in-person*) along-with all concerned officers and with complete relevant record. Forward a soft copy of Brief on e-mail: zubair.hakro@hotmail.com and 50 hard copies at least three days before the meeting for advance study of the Hon. Members.
2. **Secretary, Ministry of Law and Justice**, Government of Pakistan, Islamabad with the request to depute a Senior Draftsman to attend the meeting.
3. **Chief Commissioner, Islamabad** with request to attend the meeting.
4. **Deputy Commissioner, Islamabad** with request to attend the meeting.
5. **President, All Pakistan cars Dealers & importers Association**, Office No 4, Main Murree Road, near Nawaz Sharif park, Rawalpindi, with request to attend the meeting.
6. **Chairman, CDA, Islamabad** with request to attend the meeting.
7. **Director General, FIA, Islamabad** with request to attend the meeting.
8. **Section Officer (Council), Ministry of Interior**, Government of Pakistan, Islamabad, with the request to coordinate with all concerned and forward names, designations and CNIC numbers of participants to this Secretariat well before the meeting. Also ensure provision of required number of copies of Brief to this Secretariat well before the meeting.
9. **Section Officer (Council), Ministry of Law and Justice**, Government of Pakistan, Islamabad with the request to forward name, CNIC and designation of the participants of the meeting well before the meeting.

For information, coordination and necessary action respectively to facilitate the holding of the subject meeting: -

- 1) Joint Secretary (Admn), National Assembly Secretariat, Islamabad.
- 2) Joint Secretary (Finance), National Assembly Secretariat, Islamabad.
- 3) Joint Secretary (Legislative Drafting wing & Question), National Assembly Secretariat, Islamabad.
- 4) Director General (IT), National Assembly Secretariat, Islamabad, with the request to place notice on website and also SMS to Committee Members/Movers.
- 5) Director General (L&R), National Assembly Secretariat, Islamabad.
- 6) Director (A/T), National Assembly Secretariat, Islamabad.
- 7) Director General (Media / Photography), National Assembly Secretariat, Parliament House, Islamabad, with the request to arrange the media coverage etc. of the meeting and ensure transmission of the Press Release to Media.
- 8) Director (Telecasting), National Assembly Secretariat Islamabad, with the request to make necessary arrangements for live Telecasting.
- 9) Director General (Legislative Drafting) National Assembly Secretariat, Islamabad, with the request to depute an officer to attend the meeting for legislative business.
- 10) Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.
- 11) Sergeant-at-Arms, National Assembly, Secretariat, Islamabad.
- 12) Medical Superintendent, Federal Government Poly Clinic, Islamabad, through In-charge Dispensary, Parliament House, Islamabad.
- 13) Deputy Superintendent of Police (Security), Parliament House, Islamabad.
- 14) Director, CDA, Parliament House, Islamabad, to do needful through all the concerned relating to Civil, Electrical and other works.
- 15) Annunciation Cell, National Assembly Secretariat, Islamabad.
- 16) Resource Centre, Parliament Lodges, Islamabad.
- 17) Section Officer (Notice Office), National Assembly Secretariat, Islamabad.

For information to: -

- 1) Accountant General Pakistan Revenue, Islamabad.
- 2) Joint Secretary (Admin), Prime Minister's Office, Islamabad.
- 3) Principal Secretary to Speaker, National Assembly Secretariat, Islamabad.
- 4) Director General to Deputy Speaker, National Assembly Secretariat, Islamabad.
- 5) Director to Leader of the Opposition, National Assembly of Pakistan, Islamabad.
- 6) S.P.S to Chief Whip (Ruling Party), Parliament House, Islamabad.
- 7) Director to Secretary General, National Assembly Secretariat, Islamabad.
- 8) S.P.S to Secretary, Senate Secretariat, Islamabad.
- 9) S.P.S to Secretary, Ministry of Interior, Islamabad.
- 10) S.P.S to Secretary, M/o Parliamentary Affairs, Pak-Secretariat, Islamabad.
- 11) S.P.S to Advisor (Legislation), National Assembly Secretariat, Islamabad.
- 12) A.P.S to Additional Secretary (Committees), National Assembly Secretariat, Islamabad.
- 13) A.P.S to Joint Secretary (Committees), National Assembly Secretariat, Islamabad.
- 14) Committee Branches I, II & III, National Assembly Secretariat, Islamabad.
- 15) Committee Branches-I & II, Senate Secretariat, Islamabad.
- 16) All Officers/Branches concerned, National Assembly Secretariat, Islamabad.

(ZUBAIR AHMED)

Deputy Draftsman/ Secretary Committee

Tele: No. 0334-3523275