

**NATIONAL ASSEMBLY SECRETARIAT**

No.F.1 (2)/2024-Com-II

Islamabad, the 18<sup>th</sup> November, 2024

**NOTICE**

1<sup>st</sup> meeting of the **Sub Committee** of the Standing Committee on **Aviation** will be held on **Friday, the 29<sup>th</sup> November, 2024 at 11:00 a.m. in the Committee Room No.7, Parliament House, Islamabad** to discuss the following ToRs:-

- i) To deliberate on refunding of students fees from Multan Flying Club (MFC) and resolve employees related issues and submit a report, based on the audit and financial details of MFC; and
- ii) Any other item with permission of the Chair.

2. Honourable Members are requested to make it convenient to attend the meeting.

  
**(MALIK AAMIR HUSSAIN)**

Deputy Secretary/ Secretary Committee  
Tel. No: 051-9206401

- |                                 |          |
|---------------------------------|----------|
| 1) Mr. Ramesh Lal               | Convener |
| 2) Dr. Mahreen Razzaq Bhutto    | Member   |
| 3) Dr. Darshan                  | Member   |
| 4) Mr. Choudhary Iftikhar Nazir | Member   |

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❖ Attorney General for Pakistan

**For information and necessary action with reference to agenda: -**

- 1) **Secretary, Ministry of Aviation**, Government of Pakistan, Islamabad, with the request to attend the meeting along with all concerned officers and brief the Committee on the agenda. Also provide 12 copies of the Brief along with a soft copy on e-mail aamir.agpr@gmail.com at least three days before the meeting for advance study of the Hon. Members.
- 2) **Director General, Pakistan Civil Aviation Authority**, Karachi, with the request to attend the meeting and ensure the attendance of Secretary/President and Chief Flying Instructor, Multan Flying Club, Multan.
- 3) **Section Officer (Council)**, Ministry of Aviation, Government of Pakistan, Islamabad, to forward names, designation and CNIC Nos. of the participants of the meeting to the National Assembly Secretariat well before the meeting for their smooth entry into the Parliament House.

**Copy for information, coordination and necessary action respectively to facilitate the holding of the subject meeting:-**

- 1) Joint Secretary (Admn) National Assembly Secretariat, Islamabad.
- 2) Joint Secretary (Finance), National Assembly Secretariat, Islamabad.
- 3) Director General (Media), National Assembly Secretariat, Islamabad, with the request to arrange the media coverage etc. of the meeting and ensure transmission of Press Release to the Media.
- 4) Director (IT), National Assembly Secretariat, Islamabad with the request to place Notice on website and also generate SMS to Committee Members.
- 5) Cameraman, National Assembly Secretariat, Islamabad.
- 6) Sergeant-at-Arms, National Assembly Secretariat, Islamabad.
- 7) Librarian, National Assembly Secretariat, Islamabad.
- 8) Director (Telecasting) National Assembly Secretariat, Islamabad with the request to make necessary arrangement for live telecasting of proceeding of the meeting.
- 9) Medical Superintendent, Federal Government Poly Clinic Hospital, Islamabad through in-charge Dispensary, Parliament House, Islamabad.
- 10) Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.

P.T.O

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- 11) Director CDA, Parliament House, Islamabad, to do needful through all concerned relating to Civil, Electrical and other works.
- 12) DSP (Security), Parliament House, Islamabad.
- 13) Engineer In-charge, Communications Unit, National Assembly Secretariat, Islamabad.
- 14) Annunciation cell, National Assembly Secretariat, Islamabad.
- 15) Resource center, Parliament Lodges, Islamabad.
- 16) Section Officer (Notice), National Assembly Secretariat, Islamabad.

**Copy for kind information and necessary action respectively to facilitate the holding of the subject meeting: -**

1. Joint Secretary (Admn) Prime Minister Office, Islamabad.
2. The Accountant General Pakistan Revenues, AGPR Complex, G-8/4, Islamabad.
3. Principal Secretary to the Hon. Speaker, National Assembly of Pakistan, Islamabad.
4. Director to the Hon. Deputy Speaker, National Assembly of Pakistan, Islamabad.
5. SPS to the Hon. Chief Whip (Ruling party) Parliament House, Islamabad.
6. Director to the Hon. Leader of Opposition, National Assembly of Pakistan, Islamabad.
7. SPS to Chairman, Standing Committee on Industries and Production, Islamabad.
8. Director to the Secretary General, National Assembly Secretariat, Islamabad.
9. P.S to Advisor (Legislation) National Assembly Secretariat, Islamabad.
10. PS to the Additional Secretary (Committees), National Assembly Secretariat, Islamabad.
11. APS to the Joint Secretary Committees, National Assembly Secretariat, Islamabad.
12. Committee Branches, I,II & III, National Assembly Secretariat, Islamabad.
13. Committee Branches, I & II, Senate Secretariat, Islamabad.
14. All officers/Branches concerned, National Assembly Secretariat, Islamabad.

  
(MALIK AAMIR HUSSAIN)

Deputy Secretary/Secretary Committee