

NATIONAL ASSEMBLY SECRETARIAT

No.F.1 (1)/2024-Ser

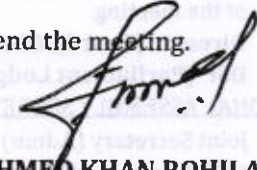
Islamabad, the 11th September, 2024

NOTICE

2nd meeting of the Standing Committee on **House and Library** will be held on **Thursday the 12th September, 2024 at 3:00 pm in the Constitution Room (old Committee Room No. 5)**

Second Floor, Parliament House, Islamabad to discuss the following agenda:-

- i. Confirmation of Minutes of the previous meeting held on 6th August, 2024;
 - ii. Comprehensive report/implementation status of the previous recommendations of the Committee;
 - iii. Working paper for Outsourcing of Janitorial Services in the Parliament House;
 - iv. Comprehensive briefing on the construction of additional 104 Family Suites and 500 Servant's Quarters in the Parliament Lodges;
 - v. Comprehensive briefing on repair/maintenance of Family Suites in the Parliament Lodges and Government Hostel;
 - vi. Security arrangements of the Parliament Lodges and Government Hostel and
 - vii. Any other item with the permission of the Chair.
2. The Hon'ble Members are requested to make it convenient to attend the meeting.



(FRAZ AHMED KHAN ROHILA)

Deputy Secretary /Secretary Committee

Ph. No 051-9103180

03335104876

- | | |
|---|-------------------|
| 1. Syed Ghulam Mustafa Shah, Deputy Speaker | Chairman |
| 2. Ms. Kiran Haider | Member |
| 3. Ms. Zainab Mehmood Baloch | Member |
| 4. Mr. Aijaz Hussain Jakhrani | Member |
| 5. Sardar Nabil Ahmed Gabol | Member |
| 6. Ms. Sofia Saeed Shah | Member |
| 7. Mr. Ali Khan Jadoon | Member |
| 8. Malik Anwar Taj | Member |
| 9. Ms. Shandana Gulzar Khan | Member |
| 10. Ms. Aliya Kamran | Member |
| 11. Mian Riaz Hussain Pirzada | Ex-Officio Member |
- Federal Minister for Housing & Works

Copy forwarded for information and necessary action with reference to agenda:

1. **Secretary, Ministry of Interior**, R-Block Pak Secretariat Islamabad with the request to attend the meeting **(in person)** along-with all concerned officers with reference to agenda item and also provide 30 copies of the Brief before meeting for advance study of Committee Members. Also forward a soft copy of Brief at e-mail:- khanrohila.fakr@gmail.com
2. **Secretary, Ministry of Finance Division**, Q-Block Pak Secretariat, Islamabad with the request to attend the meeting along-with all concerned officers with reference to agenda item and also provide 30 copies of the Brief before meeting for advance study of Committee Members. Also forward a soft copy of Brief at e-mail:- khanrohila.fakr@gmail.com
3. **Secretary, Ministry of Planning Development and Special Initiatives**, Islamabad with the request to attend the meeting **(in person)** along-with all concerned officers with reference to agenda item and also provide 30 copies of the Brief before meeting for advance study of Committee Members. Also forward a soft copy of Brief at e-mail:- khanrohila.fakr@gmail.com

4. **Chairman, Capital Development Authority (CDA)**, Islamabad with the request to attend the meeting (*in person*) along with all concerned with reference to agenda items and also provide 30 copies of the Brief before meeting for advance study of Committee Members. Also forward a soft copy of Brief at e-mail:- khanrohila.fakr@gmail.com
5. **Member (Finance)**, CDA, Islamabad with the request to attend the meeting (*in person*)
6. **Member (Admn)**, CDA, Islamabad with the request to attend the meeting (*in person*)
7. **Member (Engineering)**, CDA, Islamabad with the request to attend the meeting (*in person*)
8. **D.G (Services)**, CDA, Islamabad with the request to attend the meeting (*In person*) with reference to agenda item and also provide 30 copies of the Brief before meeting for advance study of Committee Members. Also forward a soft copy of Brief at e-mail:- khanrohila.fakr@gmail.com.
9. **Director (PL & H)**, CDA, Parliament Lodges, Islamabad with the request to attend the meeting with reference to agenda items and also provide 30 copies of the Brief before meeting for advance study of Committee Members. Also forward a soft copy of Brief at e-mail:- khanrohila.fakr@gmail.com
10. **Section Officer (Council) Ministry of Interior**, with the request to forward the names, designations, CNIC Nos. of the participants & vehicles numbers to National Assembly Secretariat one day before commencement of the meeting.
11. **Section Officer (Council) Ministry of Finance Division**, with the request to forward the names, designations, CNIC Nos. of the participants & vehicles numbers to National Assembly Secretariat one day before commencement of the meeting.
12. **Section Officer (Council) Ministry of Planning Development and Special Initiatives**, with the request to forward the names, designations, CNIC Nos. of the participants & vehicles numbers to National Assembly Secretariat one day before commencement of the meeting.
13. **Director (Coord)**, CDA HQs, Islamabad with the request to forward the names, designations, CNIC numbers of the participants & registration numbers of vehicles to National Assembly Secretariat one day before the commencement of the meeting.
14. **Director (Coord)**, CDA, Parliament House Islamabad with the request to attend the meeting.
15. **DSP (Parliament Lodges)** Islamabad with the request to attend the meeting.

NATIONAL ASSEMBLY SECRETARIAT

1. Joint Secretary (Admn) with the request to attend the meeting
2. DG(Library) with the request to attend the meeting
3. DS (Admn) with the request to attend the meeting

For information and necessary action to facilitate the holding the subject meeting:-

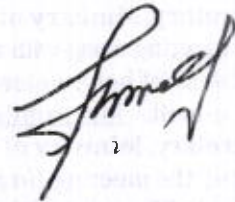
1. D.G (Media/Photography), National Assembly Secretariat, Islamabad.
2. Director, (Audio Transmission), National Assembly Secretariat, Islamabad.
3. Director, (Telecasting), National Assembly Secretariat, Islamabad.
4. Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.
5. Assistant Director (IT), National Assembly Secretariat, Islamabad with the request to place Notice on website and also SMS to Committee Members.
6. Assistant Director (Data Base and E-mail) Automation Centre, National Assembly Secretariat, Islamabad
7. Assistant Director (Web) Automation Centre, National Assembly Secretariat, Islamabad
8. Medical Superintendent, Federal Government Services Hospital, Islamabad, through In-Charge Dispensary, Parliament House, Islamabad.
9. DSP, Parliament House, Islamabad.
10. Director, CDA, P/House, Islamabad, to do needful through all the concerned relating to Civil, Electrical and otherworks.
11. Sergeant-at-Arms, National Assembly Secretariat, Islamabad.
12. Annunciator Cell, (NA), National Assembly Secretariat, Islamabad.

Copy forwarded for information: -

1. Principal Secretary to Hon'ble Speaker, National Assembly Secretariat, Islamabad.
2. Director General to Hon'ble Deputy Speaker, National Assembly Secretariat, Islamabad.
3. Director to Secretary General, National Assembly Secretariat, Islamabad.
4. Sr. PS to Additional Secretary (Committees), National Assembly Secretariat, Islamabad.
5. All officer/Branches concerned, National Assembly Secretariat, Islamabad.

Copy also forwarded for information to: -

1. Hon'ble Attorney General for Pakistan, Islamabad
2. Accountant General Pakistan Revenues, Islamabad



(FRAZ AHMED KHAN ROHILA)
Deputy Secretary /Secretary Committee