

NATIONAL ASSEMBLY SECRETARIAT

No.F.13(3)/2024-Com-I/RoP/Sub-Com

Islamabad, the 2nd September, 2024

NOTICE

2nd Meeting of the **Sub-Committee** of the Standing Committee on Rules of Procedure and Privileges will be held on **Friday, the 6th September, 2024 at 2:30 p.m. in Committee Room No. 2 (First Floor), Parliament House, Islamabad**, to discuss the following agenda as per its ToR: -

“To examine the amendments (insertion of new Rule 295 and 296 of the Rules of Procedure and Conduct of Business in the National Assembly, 2007), moved by Dr. Nafisa Shah, MNA.”

2. The Hon. Members and Mover are requested to make it convenient to attend the meeting.



(SYED HASEEN RAZA ZAIDI)
Joint Secretary / Secretary Committee
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|-------|---|-----------------|
| 1. | Rana Muhammad Qasim Noon, MNA | Convener |
| 2. | Mir Ghulam Ali Talpur, MNA | Member |
| 3. | Khawaja Izhar ul Hassan, MNA | Member |
| 4. | Malik Muhammad Aamir Dogar, MNA | Member |
| • | Dr. Nafisa Shah, MNA | Mover |
| ***** | | |
| • | Attorney General for Pakistan, Islamabad | |

For information and necessary action with reference to agenda:-

1. **Secretary, Senate Secretariat, Islamabad**, with the request to attend the meeting along with all concerned officers to brief the Committee about procedure adopted by Senate to deal with the public petitions. Also forward a soft copy of Brief at e-mail: syedhaseehraza@gmail.com and 10 hard copies for advance study of the Hon. Members well before the meeting.
2. **Secretary, Ministry of Parliamentary Affairs, Government of Pakistan, Islamabad**, with the request to attend the meeting along with all concerned officers including officers from Prime Ministers' Public Affairs and Grievances Wing and with complete relevant record on agenda item. Also forward a soft copy of Brief at e-mail: syedhaseenraza@gmail.com and 10 hard copies for advance study of the Hon. Members well before the meeting.
3. **Secretary, Ministry of Law and Justice, Government of Pakistan, Islamabad**, with the request to attend the meeting along with all concerned officers and with complete relevant record on agenda item. Also forward a soft copy of Brief at e-mail: syedhaseenraza@gmail.com and 10 hard copies for advance study of the Hon. Members well before the meeting.

P.T.O

4. **Secretary, Federal Ombudsman Secretariat**, Islamabad, with the request to attend the meeting along with all concerned officers including officers from all Provincial Ombudsman and with complete relevant record to brief the Committee about practice / procedure adopted to address the public petitions Also forward a soft copy of Brief at e-mail:syedhaseenraza@gmail.com and 10 hard copies for advance study of the Hon. Members well before the meeting.
5. **Joint Secretary, Prime Ministers' Performance Delivery Unit (PMDU)**, Prime Ministers' Office, Islamabad, with the request to attend the meeting along with all concerned officers and with complete relevant record and to brief the Committee about practice / procedure adopted to address the public petitions. Also forward a soft copy of Brief at e-mail:syedhaseenraza@gmail.com and 10 hard copies for advance study of the Hon. Members well before the meeting.
6. **Section Officer (Council), Ministry of Parliamentary Affairs**, Government of Pakistan, Islamabad, to co-ordinate with all concerned and forward names, designation and CNIC numbers of participants for their smooth entry in the Parliament House Building well before the meeting.
7. **Section Officer (Council), Ministry of Law and Justice**, Government of Pakistan, Islamabad, to co-ordinate with all concerned and forward names, designation and CNIC numbers of participants for their smooth entry in the Parliament House Building well before the meeting.

For information and necessary action respectively to facilitate the holding of the subject meeting:-

1. Joint Secretary (Admn), National Assembly Secretariat, Islamabad.
2. Joint Secretary (Finance), National Assembly Secretariat, Islamabad.
3. Director General (Media / Photography), National Assembly Secretariat, Islamabad.
4. Director General (L&R), National Assembly Secretariat, Islamabad.
5. Director (IT), National Assembly Secretariat, Islamabad with the request to place Notice on website and also generate SMS to Committee Members/Mover.
6. Director (Protocol), National Assembly Secretariat, Islamabad.
7. Director (Audio Transmission), National Assembly Secretariat, Islamabad.
8. Director (Telecasting), National Assembly Secretariat, Islamabad, to make necessary arrangements regarding live telecasting.
9. Sergeant-at-Arms, National Assembly Secretariat, Islamabad.
10. Director, CDA, Parliament House, Islamabad, to do needful through all concerned relating to Civil, Electrical and other works.
11. Draftsman (LD Council), National Assembly Secretariat, Islamabad, to attend the meeting.
12. Librarian, National Assembly Secretariat, Islamabad.
13. Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.
14. Medical Superintendent, Federal Government Services Hospital (Poly Clinic), Islamabad, through In-charge Dispensary, Parliament House, Islamabad.
15. DSP (Security), Parliament House, Islamabad.
16. Resource Centre, Parliament Lodges, Islamabad.
17. Section Officer (Notice Office), National Assembly Secretariat, Islamabad.

For information to: -

1. Accountant General Pakistan Revenue, Islamabad.
2. Joint Secretary (Admin), Prime Minister's Office, Islamabad.
3. Principal Secretary to Speaker, National Assembly Secretariat, Islamabad.
4. Director General to Deputy Speaker, National Assembly Secretariat, Islamabad.
5. Director to Leader of the Opposition, National Assembly of Pakistan, Islamabad.
6. S.P.S to Chief Whip (Ruling Party), Parliament House, Islamabad.
7. Director to Secretary General, National Assembly Secretariat, Islamabad.
8. S.P.S to Secretary, Senate Secretariat, Islamabad.
9. S.P.S to Secretary, M/o Parliamentary Affairs, Pak-Secretariat, Islamabad.
10. S.P.S to Secretary, M/o Law and Justice, Pak-Secretariat, Islamabad.
11. S.P.S to Advisor (Legislation), National Assembly Secretariat, Islamabad.
12. P.S to Additional Secretary (Committees), National Assembly Secretariat, Islamabad.
13. Committee Branches I, II & III, National Assembly Secretariat, Islamabad.
14. Committee Branches-I & II, Senate Secretariat, Islamabad.
15. All Officers/Branches concerned, National Assembly Secretariat, Islamabad.

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(SYED HASEEN RAZA ZAIDI)
Joint Secretary / Secretary Committee