

**NATIONAL ASSEMBLY SECRETARIAT**

No. F.11 (2)/2024-Com-II/sub-com

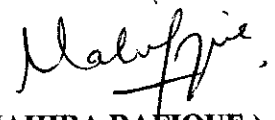
Islamabad, the 30<sup>th</sup> August, 2024

**NOTICE**

1st meeting of the Sub-Committee of the Standing Committee on **Poverty Alleviation & Social Safety** will be held on **Thursday, the 12<sup>th</sup> September, 2024 at 11:00 a.m. in the Constitution Room (2<sup>nd</sup> Floor), Parliament House, Islamabad** to discuss the following agenda items as per ToRs:

- 1) The registration / enrollment issues in the Benazir Income Support Programme (BISP);
- 2) The issues faced by BISP beneficiaries during quarterly disbursements under Benazir *Kafaalat* Program;
- 3) Any other item with the permission of the Chair.

2. The Honorable members are requested to kindly make it convenient to attend the meeting. The facility of virtual participation has also been made available for the members.



( MAHIRA RAFIQUE )

Deputy Director / Secretary Committee

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|----------------------------------|----------|
| 1. Ms. Shazia Marri, MNA         | Convener |
| 2. Mr. Ahmad Atteeq Anwer, MNA   | Member   |
| 3. Mr. Muhammad Bashir Khan, MNA | Member   |
| 4. Mr. Awais Haider Jakhar, MNA  | Member   |

- Attorney General for Pakistan, Islamabad.

**For information and necessary action with reference to agenda:**

1. **Chairperson, Benazir Income Support Programme, BISP HQs, F-Block, Pak Secretariat, Islamabad.**
2. **Secretary, Benazir Income Support Program (BISP), BISP Headquarters, F-Block, Pak-Secretariat, Islamabad with request to:**
  - a) Attend the meeting (**in-person**) along-with all concerned from ancillary organizations/projects & complete relevant record.
  - b) Direct all concerned head of divisions/departments to attend and present their respective agenda during the meeting.
  - c) Forward soft copy of complete brief to the e-mail ID: [mahira.r@gmail.com](mailto:mahira.r@gmail.com) and 10 hard copies at least three days before the meeting for advance study of the Hon. Sub-Committee Members.
3. **Deputy Director (IC-II), Benazir Income Support Program (BISP), BISP Headquarters, F-Block, Pak-Secretariat, Islamabad, with request to:**
  - a) Coordinate with all concerned and forward names, designations and CNIC numbers of participants to this Secretariat for smooth entry into the Parliament House.
  - b) Also, ensure provision of required number of copies of the brief (**both in hard and soft**) to this Secretariat, all to be done well (at least three days) before the meeting

**For information, coordination and necessary action respectively to facilitate the holding of the subject meeting:**

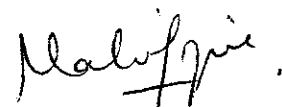
- 1) Joint Secretary (Admn), National Assembly Secretariat, Islamabad.
- 2) Joint Secretary (Finance), National Assembly Secretariat, Islamabad.
- 3) Director General (Media), National Assembly Secretariat, Parliament House, Islamabad, with the request to arrange the media coverage etc. of the meeting, ensure transmission of the Press Release to Media and depute a person for Social Media coverage of the meeting.
- 4) Director General (Photography), National Assembly Secretariat, Islamabad.
- 5) Director (IT), National Assembly Secretariat, Islamabad, with the request to arrange for Zoom (virtual) and multimedia facility, place meeting notice on website and broadcast SMS to Sub-Committee Members.
- 6) Director (Telecasting), National Assembly Secretariat Islamabad, with the request to make necessary arrangements for live Telecasting of proceedings of the meeting.
- 7) Director (Audio Transmission), National Assembly Secretariat, Islamabad.
- 8) Director (Coord), CDA, Parliament House, Islamabad, with the request to do the needful relating to Civil, Electrical and other works through all concerned.
- 9) Director, Communication Branch, National Assembly Secretariat, Islamabad.
- 10) Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.
- 11) Librarian, National Assembly Secretariat, Islamabad.
- 12) Sergeant-at-Arms, National Assembly, Secretariat, Islamabad.
- 13) Deputy Superintendent of Police (Security), Parliament House, Islamabad.
- 14) Executive Director, Federal Government Poly Clinic, Islamabad, through Medical Officer (Dispensary), Parliament House, Islamabad, with the request to provide medical cover to the Members of the Sub-Committee.
- 15) Superintendent (Notice Office), National Assembly Secretariat, Islamabad.
- 16) Annunciation Cell, National Assembly Secretariat, Islamabad.
- 17) Resource Centre, Parliament Lodges, Islamabad.

**For information to:**

- 1) Joint Secretary (Admin), Prime Minister's Office, Islamabad.
- 2) Accountant General Pakistan Revenues, Islamabad.
- 3) P.S. to Chairperson, Standing Committee on Poverty Alleviation & Social Safety, Unit No. 6, First Floor, Additional Block, Adjacent to State Bank Building, Islamabad.
- 4) P.S to Secretary, Ministry of Poverty Alleviation & Social Safety, 4<sup>th</sup> Floor, Evacuee Trust Building, F-5/1, Islamabad, Islamabad.
- 5) Deputy Director to Chairperson, Benazir Income Support Programme, BISP HQs, F-Block, Pak Secretariat, Islamabad.
- 6) P.S. to Secretary, Benazir Income Support Programme, BISP HQs, F-Block, Pak Secretariat, Islamabad.
- 7) S.P.S. to Secretary, Ministry of Parliamentary Affairs, Islamabad.

**Copy also forwarded for information to:**

- 1) Principal Secretary to Speaker, National Assembly Secretariat, Islamabad.
- 2) Director General to Deputy Speaker, National Assembly Secretariat, Islamabad.
- 3) Director to Leader of the Opposition, National Assembly of Pakistan, Islamabad.
- 4) S.P.S to Chief Whip (Ruling Party), Parliament House, Islamabad.
- 5) Director to Secretary General, National Assembly Secretariat, Islamabad.
- 6) Director Staff to Secretary, Senate Secretariat, Islamabad.
- 7) S.P.S to Advisor (Legislation), National Assembly Secretariat, Islamabad.
- 8) A.P.S to Additional Secretary (Committees), National Assembly Secretariat, Islamabad.
- 9) A.P.S to Joint Secretary (Committees), National Assembly Secretariat, Islamabad.
- 10) P.S to Joint Secretary (Admin), National Assembly Secretariat, Islamabad.
- 11) Committee Branches I, II & III, National Assembly Secretariat, Islamabad.
- 12) Committee Branches I & II, Senate Secretariat, Islamabad.
- 13) All Officers/Branches concerned, National Assembly Secretariat, Islamabad.


**( MAHIRA RAFIQUE )**

Deputy Director / Secretary Committee