



NATIONAL ASSEMBLY SECRETARIAT

No. F. 19 (13)/2026-HRM-I
Islamabad, the 10th March, 2026

Austerity & Fuel Conservation

NOTIFICATION

In pursuance of austerity and fuel conservation measures announced by the Federal Government *vide* Cabinet Division's Notification No. 7-2/2026.Min.I, dated 9th March, 2026 and in view of the prevailing global as well as regional situation, the Hon'ble Speaker is pleased to adopt the following measures with immediate effect and until further orders:

A. Austerity in HR Management:

- (1) **20% staff** shall perform duties through physical presence at their respective workplaces; and **80% staff** shall work virtually from their homes through a rotational duty roster, to be prepared and issued by the HRM Wing.
- (2) The Secretariat shall observe **four working days** in accordance with the policy of the Federal Government, except during Session Days of the National Assembly.
- (3) All employees shall ensure their **availability at home** through telephone, email, WhatsApp and other communication tools.
- (4) Home-based employees shall report to the office at **one hour's notice** if required by their reporting officers.
- (5) Home-based 80% employees shall **not be entitled to Diet Allowance/Overtime Charges**.
- (6) No employee shall leave the station except with the **prior permission** of the competent authority.

B. Energy Conservation Targets:

- (7) **70%** energy conservation by switching off the unnecessary lights and minimizing use of other electric appliances.
- (8) **70%** savings from utilities bills of the cafeterias in the Secretariat.
- (9) Session of the National Assembly as well as all Committees' meetings shall be scheduled **well before the sunset** to save energy.
- (10) The energy requirements shall be met through the **Green Parliament project** (01 MW) without taking support from the national grid.

C. Austerity in Transport:

- (11) 70% reduction of expenditure on official transport facilities shall be ensured; and only 30% transport shall be operational for smooth functioning of the Secretariat.
- (12) **70% of official** vehicles shall be grounded.

D. Teleconferencing Mode:

- (13) Meetings of Standing Committees will be encouraged to be held through virtual mode enabling the Members to cut fuel and other related costs.
- (14) Number of meetings shall be reduced up to the bare minimum level due to austerity measures until the situation normalizes.

E. Miscellaneous Austerity Measures:

- (15) **25% cut** in salary and allowances of all MNAs will be applied for two months.
- (16) **Two day's salary** shall be forgone by the officers of the National Assembly Secretariat in BPS-20 and above (or equivalent) **or of those** with a monthly salary of PKR 300,000 or more irrespective of their BPS.
- (17) All types of procurement shall stand **discontinued** forthwith except for essential day-to-day requirements and that too at the bare minimum level.
- (18) **Paperless** working environment shall be adopted to reduce costs on conventional working.



(Muhammad Farooq)
Deputy Secretary (HRM)

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