

## NATIONAL ASSEMBLY SECRETARIAT

F. No. 19 (2)/2024-Estt-I

Islamabad, the 18<sup>th</sup> December, 2024

### CIRCULAR

The 18<sup>th</sup> Speaker's Conference is scheduled to be held in National Assembly Secretariat from 18<sup>th</sup> to 20<sup>th</sup> December, 2024. The Competent Authority has directed all employees to:

(a) avoid roaming around the precincts of the August House, Committee Rooms, corridors, lobbies and galleries of the Parliament Building purposelessly during the Conference; and

(b) display their security / duty cards during the office hours.

2. The officers / staff deputed to perform their duties during the Conference shall ensure their presence at their designated duty points positively.

3. **Unauthorized employees are not allowed to enter the Conference venues including Committee Room No. 2.**

4. A watch and ward mechanism shall remain operational to check any defiance from the above instructions for initiating strict disciplinary action against the delinquents.



**(Syed Mujahid Hussain)**  
Section Officer

**All Employees of the National Assembly Secretariat**