

NATIONAL ASSEMBLY SECRETARIAT

F. No. 19 (2)/2024-Estt-I

Islamabad, the 1st August, 2025.

CIRCULAR

Attention of all employees of the Secretariat is invited to the Time Scale Up-gradation policy prescribed under rule 6 of the National Assembly Secretariat Employees (Recruitment and Conditions of Service) Rules, 2024 whereunder time scale is granted in recognition of satisfactory services of the employees on completion of prescribed length of service.

2. It is also prescribed in rule 5 of the above-mentioned Rules that nomenclature and placement in seniority of the Time Scale holder remains un-changed upon Time Scale Up-gradation.
3. Therefore, all employees are required to perform their duties of the substantive posts/BPS and report to their Reporting Officer in the hierarchy irrespective of their Time Scales.
4. In case of any ambiguity, the schedule to the above-mentioned Rules may be perused wherein all posts and BPS have been given.
5. This issues with approval of the Competent Authority.



(Syed Mujahid Hussain)
Section Officer

All Wings/Branches,
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