

NATIONAL ASSEMBLY SECRETARIAT
(Establishment Branch-I)

No. 19(2024-Estt-I)

Islamabad, the 22nd May, 2025

CIRCULAR

Subject: Nomination of Focal Person for uploading of updated, relevant and accurate contents on the Official Website of National Assembly

In furtherance of this Secretariat's Circular of even number dated 22nd April, 2025 on the subject cited, the Wings/Directorates/ Branches mentioned in Column (4) have nominated their respective Focal Persons mentioned in column (2).

Sr#	Name of the Person	Designation & BPS	Wing / Directorate/ Branch	Landline Number / Intercom	Cell Phone Number	Email Address
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	Mr. Muhammad Haroon Akhtar	Assistant Secretary (BPS-18)	Speaker Office	051-9022113	0313-5001540	murshadmulla@gmail.com
2	Mr. Farooq e Azam	Superintendent (BPS-16)	Deputy Speaker Office	051-9221113-7/ 051-9221305	0321-5091115	farooqmishal2009@gmail.com
3	Mr. Atta Ur Rehman	Assistant Director (BPS-17)	Leader Of Opposition	051-9221118	0341-5454651	olxwsru@gmail.com
4	Mr. Muhammad Arslan Sadagat	Assistant Director (BPS-17)	Secretary General Office	051-9203734	0300-5390870	arslan.sadaqat@na.gov.pk
5	Mr. Sajjad Gillani	Deputy Secretary (BPS-19)	Committee Wing	051-9022355 / 051-9221355	0305-5149774	sajjadgillani@gmail.com
6	Mr. Nisar Ahmed	Director (BPS-19)	Directorate of International Relations (IR) & Directorate of Protocol	051-9103257 / 051-9221330	0333-5979666	in.wing@na.gov.pk panhwar@gmail.com
7	Mr. Khalil Ahmed	Deputy Secretary (BPS-19)	Budget & Accounts Branch Finance & Accounts Branch	051-9201144 / 051-9221458	0312-3375777	khahlahmed09@gmail.com
8	Mr. Huseen Elahi Chatha	Deputy Director (BPS-18)	Public Accounts Committee (PAC) Wing	051-9212375	0331-5657770	hussen.chatha@na.gov.pk
9	Ms. Nazish Tarq Rahmani	Deputy Director (BPS-18)	Directorate of Research	051-9103282	0331-4135014	nazishrcha@gmail.com
10	Mr. Muhammad Furkan Khan Sherwani	Assistant Director (BPS-18)	Directorate of Information Technology (IT)	051-9103291 / 051-9221408	0333-5169823	furkan.khan@na.gov.pk
11	Mr. Ali Shafi	Deputy Director (BPS-18)	Directorate of Reporting	051-9221445	0333-4608586	mashafi.tech@gmail.com
12	S.M. Khurram Anwaar	Assistant Secretary (BPS-18)	Parliamentary Committees (PCs)	051-9204174	0300-5176607	khurramanwarqureshi@gmail.com
13	Mr. Khalil Ahmed Khan	Senior Librarian (BPS-18)	Library	051-9205625 / 051-9221301	0331-5274499	khahilrao@gmail.com
14	Mr. Ejaz Ahmed Lughmani	Deputy Director (BPS-18)	Directorate of Audio Transmission (AT)	051-9211012/ 051-9221293	0333-5852444	ejazsis1000@gmail.com
15	Mr. Muhammad Aamer Bhatti	Deputy Director (BPS-18)	Directorate of Editing	051-9022851/ 051-9210779	0345-5266651	aamerbhatti215@gmail.com
16	Ms. Schriah Muhtaq	Deputy Draftsman / Litigation Officer (BPS-18)	Legislative Drafting Wing & Litigation Cell	051-9221225 / 051-9221446	0336-5335606	litigationcell225@gmail.com
17	Mr. Danish Ali	Deputy Director (BPS-18)	Project Management Unit (PMU)	051-9103177 / 051-9221356	0331-3138594	danishbhutor@gmail.com
18	Engr. Fahd Farooq Qadri	Deputy Director (BPS-18)	Directorate of Telecasting	051-9103278 / 051-9221866	0331-2433243	fahd.qadri@na.gov.pk
19	Mr. Asif Raza	Assistant Director (BPS-17)	Directorate of Translation	051-9221436	0346-4085870	asifrazapksqd@gmail.com
20	Mr. Adnan Nazir	Section Officer (BPS-17)	Legislation Branch	051-9202798 / 051-9221372	0334-9845459	adnanazirs@gmail.com
21	Mr. Muhammad Hanif	Assistant Director (BPS-17)	Questions Branch	051-9204507 / 051-9221306	0334-5344753	hanifarain224@gmail.com
22	Mr. Majid Ali	Section Officer (BPS-17)	Admin Branch	051-9103214	0346-5477714	themajidalir@gmail.com
23	Mr. Muhammad Waqar	Section Officer (BPS-17)	Establishment I & II, Confidential Branch, HRD & DSU	051-9221323	0331-5316212	muhhammadwaqar@na.gov.pk
24	Syed Irfan Iqbal Shah (Media Wing)	Assistant Director (BPS-17)	Directorate of Media	051-9206578 / 051-9221329	0334-3836669	syedirfanibqbal65@gmail.com
25	Mr. Murtaba Baig (Social Media Branch)	Deputy Manager		051-9103168 / 051-9221266	0334-5189521	murtababaig1992@gmail.com
26	Syed Muhammad Arslan Ali Kazmi	Deputy Manager		Directorate of Parliamentary Friendship Groups (PFGs)	051-9202749	0310-8884333

- The Chief Focal Person shall hold meetings of all Focal Persons on fortnightly basis and generate a monthly report to be submitted to the competent authority on the status of updating the website.
- The Focal Persons shall provide weekly updates on every Monday relating to their respective Wings/Directorates/Branches for uploading on the website.
- The Director General (IT) shall place a team from Directorate of IT under the Chief Focal Person to update contents on website and maintenance of the website on regular basis. Such team shall assist the Chief Focal Person in addition to its own duties.
- This issues with the approval of Secretary General.


(Syed Mujahid Hussain)
Section Officer

Copy for information to:

- Principal Secretary to the Hon'ble Speaker
- Staff Officer to the Secretary General
- SO to the Additional Secretary (Admin)
- APS to the Director General (IT)
- Ms. Nighat Paristan, Director (Library & Research)/Chief Focal Person
- S.O (DSU / HRD)
- Officers Concerned / Branches Concerned