

BILL

to provide for the establishment of Monarch Institute, Hyderabad.

Preamble: whereas it is expedient to provide for the establishment of Monarch Institute, Hyderabad in the private sector and matters connected therewith and ancillary thereto.

CHAPTER-I
PRELIMINARY

1. **Short title and commencement.** – (1) This Act may be cited as the Monarch Institute, Act 2023.
(2) It shall extend to whole of Pakistan.
(3) It shall come into force at once.
2. **Definitions.**– In this Act, unless the context otherwise requires, the following expressions, shall have the meanings hereby respectively assigned to them, that is to say:-
 - (a) “Academic Council” means the Academic Council of the Institute;
 - (b) “Act” means the Monarch Institute, Act 2023;
 - (c) “Administrative Department” means the ministry of Federal Education & professional training;
 - (d) “Authority” means any of the Authority of the Institute specified in terms of section 18;
 - (e) “Board” means the Board of Governors of the Institute;
 - (f) “Chairman” means the Chairman of the Board;
 - (g) “Chairperson” means the head of an academic department and includes the Principal of a constituent college or Director of a constituent institute;
 - (h) “Commission” means Higher Education Commission set up under the Higher Education Commission Ordinance, 2002(LIII of 2002);
 - (i) “Company” means the MONARCH INSTITUTE OF INTERNATIONAL STUDIES (Private) Limited, a company incorporated under section 16 of the companies Act 2017 (XIX of 2017) of Securities and Exchange Commission of Pakistan vide registration no.0200763 dated 25-04-2022 as the sponsoring body of the Institute;
 - (j) “constituent college” or “constituent institute” means a college or institute established, owned, maintained and administered by the Institute;
 - (k) “Controller of Examinations” means the Controller of Examinations of the Institute;
 - (l) “Dean” means the head of a Faculty of the Institute;
 - (m) “department” means a teaching or research department maintained and administered, or recognized by the Institute in the manner as may be prescribed by Regulations;
 - (n) “Faculty” means an administrative and academic unit of the Institute consisting of one or more teaching departments or constituent colleges or constituent institutes as may be prescribed by Regulations;
 - (o) “Government” means Federal Government of the Pakistan;

- (p) "Institute" means the Monarch Institute;
- (q) "Officer" means an Officer of the Institute specified in terms of section 6;
- (r) "Patron" means the President of the Pakistan;
- (s) "prescribed" means prescribed by the Rules or Regulations made under the Act;
- (t) "Pro Rector" means the Pro Rector of the Institute;
- (u) "Rector" means the Rector of the Institute;
- (v) "Registrar" means the Registrar of the Institute;
- (w) "Search Committee" means the Search Committee constituted by the Board for making recommendations for the appointment of Rector;
- (x) "Rules" and "Regulations" respectively mean the Rules and the Regulations made or deemed to have been made under the Act;
- (y) "Student" means a student of the Institute;
- (z) "teacher" means a Professor, an Associate Professor, an Assistant Professor, a Lecturer, teaching assistant, demonstrator or instructor, engaged whole time by the Institute and includes any other person declared by Regulations as teacher; and
- (aa) "Treasurer" means the Treasurer of the Institute.

CHAPTER-II

THE INSTITUTE

- 3. Establishment of the Institute.-** (1) There shall be established a Institute to be called the Monarch Institute, located at Hyderabad, in the Private sector.
- (2) The Institute shall be a body corporate having perpetual succession and a common seal with power to acquire, hold and dispose of property and shall, by the said name, sue and be sued.
- (3) The Institute shall consist of the following:-
- (a) Patron;
 - (b) Chairman, and Members of the Board;
 - (c) Rector;
 - (d) Pro-Rector;
 - (e) Members of Authorities;
 - (f) Deans and Chairpersons;
 - (g) Teachers and students of the Institute; and
 - (h) Officers and members of the staff of the Institute.
- 4. Powers and functions of the Institute.-** The Institute shall have the powers to:-
- (a) provide for education and scholarship in such branches of knowledge as it may deem fit, and to make provision for research, service to society and for the application, advancement and dissemination of knowledge in such manner as it may determine.;
- Provided that the Board shall be competent to approve faculties and departments on the recommendation of Academic Council as it may determine, subject to the approval of the relevant statutory body of a professional education, where applicable.
- (b) make provisions for the virtual and distance learning educational programs;

- (c) offer joint degree programs in collaboration with national and international universities and educational institutions subject to prior approval of the Commission;
- (d) establish, maintain and administer departments, constituent colleges, constituent institutes, centers of excellence, laboratories, workshops, offices and other facilities for the development of teaching and research and technological development as the Board may, on the recommendation of Academic Council, determine;
- (e) make provisions for teaching, training, research, service to community and for the application, advancement and dissemination of knowledge in such manner as it may determine;
- (f) prescribe and conduct courses of studies;
- (g) decide teaching methods and strategies to provide for effective educational and training programs;
- (h) hold examinations in the prescribed manner and, if a person qualifies the examination, award degree, diploma, certificate and other academic distinction to the person;
- (i) provide for teaching and specified courses of training for persons not being the students of the Institute and grant certificates and diplomas to such persons;
- (j) confer degree on a person who has successfully conducted research in the prescribed manner;
- (k) award, in the prescribed manner, an honorary degree to such a person as the Patron, on the recommendations of the Board, may approve;
- (l) prescribe the terms and conditions of employment of the officers, teachers and other employees of the Institute;
- (m) create posts in connection with teaching, research, development of technology, administration, and for any other purpose related thereto and to make appointments in the prescribed manner;
- (n) institute Professorship, Associate Professorship, Assistant Professorship and Lectureship or any other post and to appoint persons thereto;
- (o) engage, where necessary, a person on contract for a specified duration and specify the terms of the engagement;
- (p) provide for and support the continuous professional development of the faculty of the Institute;
- (q) institute programs for the exchange of students and teachers between the Institute and any other University/Institute, educational institution or research organization;
- (r) accept an examination and the period of study spent by a student of the Institute at any other University/Institute or place of learning equivalent to an examination or period of study of the Institute and may withdraw such acceptance;
- (s) award financial assistance to students in need, fellowships, scholarships, bursaries, medals and prizes in the prescribed manner;
- (t) provide for the residence of the students, establish and maintain halls of residence and may approve or license a hostel, lodging or boarding place;
- (u) promote the co-curricular and recreational activities of the students and to make arrangements for promotion of health and general welfare of the students;

- (v) take disciplinary action against, and impose penalty on, students in the prescribed manner;
- (w) demand and receive such fees and other charges from the students as it may determine;
- (x) provide career counseling and job-search services to the students and alumni;
- (y) maintain linkages with alumni;
- (z) maintain order, discipline and security in campuses of the Institute and the constituent colleges and constituent institutions;
- (aa) develop and implement fund-raising plans;
- (bb) maintain effective coordination with stakeholders on the establishment and enhancement of Endowment Fund contributions for the Institute in the prescribed manner;
- (cc) affiliate and disaffiliate educational institutions under prescribed conditions;
- (dd) inspect colleges and other educational institutions affiliated or seeking affiliation with the Institute;
- (ee) admit educational institutions to its privileges and to withdraw such privileges under prescribed conditions;
- (ff) receive and manage property (acquired or transferred), grants, bequests, trusts, gifts, donations, endowments and other contributions, made to the Institute, and to invest any fund representing such property, grants, bequests, trusts, gifts, donations, endowments or contributions, and to convert one kind of property into another in such manner as it may deem fit;
- (gg) make provision for research, advisory or consultancy services and to collaborate and enter into arrangements with other universities, research and educational institutions, and commercial or industrial organizations, in the public or private sector, or other public authorities in such manner and for such purposes as it may determine;
- (hh) cooperate with a public authority, Institute or private organization in the manner and for such purpose as may be prescribed;
- (ii) provide for the printing, recording, broadcasting, publication and distribution of teaching material, research reports, papers and other works which may be issued by the Institute;
- (jj) establish a grievance redressal mechanism in such a manner as may be prescribed by Regulations; and
- (kk) do all other acts, whether incidental to the powers aforementioned or not, as may be requisite in order to further the objectives of the Institute as a knowledge house and place of education, learning, research and service to community.

5. **Institute open to all.**- Subject to the reasonable restrictions as may be prescribed, the Institute shall be open to all persons and admission to the Institute shall not be denied on the basis of gender, nationality, religion, race, creed, colour or domicile.

6. **Jurisdiction.** - (1) The jurisdiction of the Institute shall extend to the whole of Pakistan.
(2) The principal seat of the Institute shall be at Hyderabad, and it may set up any number of campuses, at such places in Pakistan or abroad as the Board of Governors may determine.

CHAPTER - III
OFFICERS OF THE INSTITUTE

7. **Officers of the Institute.-** The following shall be the Officers of the Institute:
- (a) Patron;
 - (b) Rector;
 - (c) Pro-Rector;
 - (d) Deans;
 - (e) Chairpersons;
 - (f) Registrar;
 - (g) Treasurer;
 - (h) Controller of Examinations;
 - (a) Director, Quality Enhancement Cell;
 - (i) Director, Office of Research, Innovation and Commercialization;
 - (j) Librarian; and
 - (k) such other persons as may be prescribed by Regulations to be the Officers of the Institute.
8. **Patron.-** (1) The Patron or his nominee shall preside over a convocation of the Institute.
(2) The Institute may confer an honorary degree with the prior approval of the Patron.
9. **Inspection and Inquiry.-** (1) The Patron may cause inspection or inquiry into the affairs of the Institute.
(2) The Patron shall convey his views with regard to the result of inspection or inquiry to the Board and may, after ascertaining the views of the Board, recommend any remedial action to the Board.
(3) The Board shall, within the time specified by the Patron, submit a report to the Patron about the action taken on the recommendations of the Patron.
(4) If the Board fails to take action to the satisfaction of the Patron within the specified time, the Patron may issue such directions as he thinks fit and the Board shall comply with all such directions.
Provided that no action under subsection (4) shall be taken unless the Chairman of the Board is afforded an opportunity of being heard.
10. **Rector.-** (1) The Board of Directors of the Company shall, on the recommendations of the Board, appoint a person as Rector.
(2) The Board shall constitute a Search Committee for making recommendations for the appointment of Rector.
(3) The Board shall determine the terms and conditions of service of the Rector.
(4) The Rector shall be the person who possesses the prescribed qualifications and experience.
(5) The Rector shall perform such functions as are given in the Act or as may be prescribed or assigned to him by the Board.
11. **Powers and duties of the Rector.-** (1) The Rector shall be the chief executive officer of the Institute responsible for all administrative and academic functions of the Institute and for ensuring that the provisions of the Act, Rules and Regulations are observed in all affairs of the Institute.
(2) The Rector may attend a meeting of any Authority or body of the Institute.

- (3) Subject to the general supervision and control of the Board, the Rector may:
- (a) direct a teacher, officer or other employee of the Institute to take up such assignment in connection with examination, administration or any other activities in the Institute as he may consider necessary;
 - (b) sanction by re-appropriation an amount for an unforeseen item not provided for in the budget of the Institute;
 - (c) make appointments of such categories of employees of the Institute and in such manner as may be prescribed by Regulations;
 - (d) suspend, punish or remove, in the prescribed manner, an officer, teacher or employee of the Institute except those appointed by the Board;
 - (e) take disciplinary action against a teacher, officer or any other employee of the Institute in the prescribed manner;
 - (f) relax Regulations in favour of a student in a case of real hardship and report the action to the Board in its immediate next meeting;
 - (g) delegate, subject to such conditions as may be prescribed, any of his powers to a teacher or officer of the Institute; and
 - (h) exercise such other powers as may be prescribed or as may be assigned to him by the Board from time to time.
- (4) The Rector shall prepare an annual report containing information as regards the preceding academic year including disclosure of all relevant facts pertaining to academics, research, administration and finances of the Institute for the information of the Board.
- (5) The Rector shall, within three months of the conclusion of an academic year, submit the annual report of the Institute to the Board.

- 12. Pro-Rector.-** (1) There shall be a Pro-Rector of the Institute to be appointed by the Board on such terms and conditions as the Board may determine.
- (2) The Pro-Rector shall be deemed to be the officiating Rector to look after the office of the Rector only when the regular Rector is on leave for an academic visit abroad or for any other purpose duly granted by the Board or when the post is vacant due to any reason which does not require appointment of a regular Rector.
- (3) The Pro-Rector shall be deemed to be the Acting Rector to perform all the functions and powers of the Rector, in case of expiration of the tenure of the regular Rector or in any other case which requires appointment of a regular Rector.
- (4) The Pro-Rector shall perform such functions as may be assigned to him under the Act, Regulations, or by the Rector or the Board from time to time.

- 13. Dean.-** (1) There shall be a Dean of each Faculty or a group of Faculties, as may be prescribed by the Act, Rules or Regulations, who shall be the Convener of the Board of Faculty constituted in such manner as may be prescribed by the Act, Rules or Regulations.
- (2) The Dean of each Faculty or a group of Faculties shall be appointed by the Board from amongst the three senior most Professors in the Faculty or a group of Faculties, as the case may be, for such period as may be prescribed by the Board, and shall be eligible for re-appointment:
- Provided that if no Professor is available in a Faculty, a Professor from some other Faculty may act as a Dean till a Professor of the Faculty itself is appointed.
- (3) The Dean shall present candidates for admission to degree, except honorary degrees, in the courses falling within the purview of the Faculty.
- (4) The Dean shall exercise such other administrative and academic powers and perform such other functions as may be prescribed by Regulations.

- 14. Chairpersons.-** (1) The Chairperson of a teaching or research department, Principal of a constituent college or Director of a constituent institute shall be appointed by the Board on the recommendation of the Rector.
- (2) The Chairperson of a teaching or research department, Principal of a constituent college or Director of a constituent institute shall be appointed from amongst the three senior most Professors of a teaching or research department, constituent college or constituent institute for such period as may prescribed by the Board, and shall be eligible for re-appointment but if, in a teaching or research department, constituent college or constituent institute, no Professor is available, the appointment shall be made from amongst the three senior most Associate Professors of a teaching or research department, constituent college or constituent institute:
- Provided that in a teaching or research department, constituent college or constituent institute, where there is no Professor or Associate Professor is available, no such appointment shall be made and a teaching or research department, constituent college or constituent institute shall be looked after by the Dean of the Faculty with the assistance of the senior most teacher of a teaching or research department, constituent college or constituent institute.
- (3) The Chairperson shall plan, organize and supervise the work of a teaching or research department, constituent college or constituent institute, as the case may be, and shall be responsible to the Dean for the work assigned to him.
- 15. Registrar.-** (1) The Board shall appoint a Registrar of the Institute.
- (2) The experience, professional and academic qualifications necessary for appointment to the post of Registrar, method and manner of appointment as well as terms and conditions of appointment shall be as may be prescribed by Regulations.
- (3) The Board shall not appoint a person as Registrar unless he possesses the prescribed qualifications and experience and other requirements of the post.
- (4) The Registrar shall be a full-time officer of the Institute and shall:
- (a) be the administrative head of the secretariat of the Institute and be responsible for the provision of secretarial support to the Board and the Rector;
 - (b) be the custodian of the common seal and the academic records of the Institute;
 - (c) maintain a register of the students and graduates in the prescribed manner;
 - (d) prepare and update the Handbook of Rules and Regulations approved by Authorities, bodies or committees from time to time, and make them available to public, all respective members of the Authorities and Officers of the Institute;
 - (e) authenticate records on behalf of the Institute;
 - (f) supervise the process of appointment or nomination of a member to an Authority or body of the Institute in the prescribed manner; and
 - (g) perform such other duties as may be prescribed or as may be assigned to him by the Rector or the Board from time to time.
- (5) When the office of the Registrar is vacant or the Registrar is absent or unable to perform his functions owing to any cause, the Board shall make temporary arrangements for the performance of the duties of Registrar.
- 16. Controller of Examinations.-** (1) The Board shall appoint a Controller of Examinations of the Institute.

(2) The experience, professional and academic qualifications necessary for appointment to the post of Controller of Examinations, method and manner of appointment as well as terms and conditions of appointment shall be as may be prescribed by Regulations.

(3) The Board shall not appoint a person as Controller of Examinations unless he possesses the prescribed qualifications and experience and other requirements of the post.

(4) The Controller of Examinations shall be a full-time officer of the Institute and shall be responsible for all matters connected with the conduct of examinations, maintenance of evaluation and assessment records, and perform such other duties as may be prescribed or assigned to him by the Rector or the Board from time to time.

(5) When the office of the Controller of Examinations is vacant or the Controller of Examinations is absent or unable to perform his functions owing to any cause, the Board shall make temporary arrangements for the performance of the duties of Controller of Examinations.

17. Treasurer.- (1) The Board shall appoint a Treasurer of the Institute.

(2) The experience, professional and academic qualifications necessary for appointment to the post of Treasurer, method and manner of appointment as well as terms and conditions of appointment shall be as may be prescribed by Regulations.

(3) The Board shall not appoint a person as Treasurer unless he possesses the prescribed qualifications and experience and other requirements of the post.

(4) The Treasurer shall be the chief financial officer of the Institute and shall:

(a) manage the assets, liabilities, receipts, expenditures, funds and investments of the Institute;

(b) prepare the annual and revised budget estimates of the Institute and present the estimates to the Board;

(c) ensure that the funds of the Institute are expended on the purposes for which they are provided;

(d) ensure that the accounts of the Institute are audited annually and are available for submission to the Board within six months of the close of a financial year; and

(e) perform such other functions and duties as may be prescribed or assigned to him by the Rector or the Board from time to time.

(5) When the office of the Treasurer is vacant or the Treasurer is absent or unable to perform his functions owing to any cause, the Board shall make temporary arrangements for the performance of the duties of Treasurer.

18. Appointments.- The Institute may employ such other persons in its service as may be necessary, on such terms and conditions as may be determined by the Board or prescribed by Regulations, as the case may be.

CHAPTER-IV **AUTHORITIES OF THE INSTITUTE**

19. Authorities of the Institute.- The following shall be the Authorities of the Institute:

(a) Board of Governors;

(b) Academic Council;

(c) Faculties;

(d) Boards of Faculties;

- (e) Board of Advanced Studies and Research;
- (f) Boards of Studies;
- (g) Departments;
- (h) Selection Board;
- (i) Finance and Planning Committee;
- (j) Discipline Committee; and
- (k) Such other Authorities as may be prescribed by Regulations.

20. Board of Governors.- (1) The Board of Governors of the Institute shall consist of the following:

- (a) A Director of the Company to be nominated by the Company shall be the Chairman of the Board;
- (b) Directors of the Company subject to a maximum of four Directors to be nominated by the Company;
- (c) Two persons from academia and industry each one of whom is an expert in any of the fields of knowledge to be nominated by the Chairman of the Board;
- (d) Secretary to the Government, Federal Education Department or his nominee;
- (e) Chairman of the Commission or his nominee;
- (f) A Vice Chancellor of a Federal Institute of Pakistan to be nominated by the Patron;
- (g) Rector of the Institute;
- (h) Pro-Rector of the Institute; and
- (i) Registrar (Secretary).

(2) Members of the Board other than *ex-officio* members shall hold office for a term of three years and shall be eligible for re-appointment on the expiry of their term of office.

(3) The quorum for a meeting of the Board shall be one-half of the total number of members with at least two *ex-officio* members, a fraction being counted as one.

(4) The Secretary shall, with the approval of the Chairman of the Board, call a meeting of the Board.

(5) In the absence of Chairman of the Board, the Deputy Chairman of the Board shall preside at the meetings of the Board and perform all the functions and powers of the Chairman.

(6) The Board shall meet at least once in a calendar year.

(7) Unless otherwise prescribed by this Act, all decisions of the Board shall be taken on the basis of the opinion of majority of the members present. In the event of the members being evenly divided on any matter, the Chairman of the Board shall have a casting vote.

(8) The Company may fill a casual vacancy occurring because of death or resignation of a member of the Board nominated by the Company to the extent of the remainder of the term of the former member.

21. Powers and duties of the Board.- (1) The administration and management of the affairs of the Institute shall vest in the Board. The Board shall have the power of general supervision over the Institute and shall hold the Officers and Authorities of the Institute accountable for all the functions of the Institute.

(2) Without prejudice to the generality of the aforesaid power, the Board may:

- (a) formulate or approve the principles, policies and plans governing the activities and operations of the Institute so as to facilitate research, teaching and other academic work;
- (b) create a component of the Institute such as department, faculty, constituent college and constituent institute, subject to the provisions of this Act;
- (c) constitute a committee, council and any other administrative or academic advisory body;
- (d) create, suspend or abolish such academic or administrative posts as it may deem necessary and to approve appointments to such posts as it may specify;
- (e) hold, control and administer the property, funds and resources of the Institute and raise funds for the purpose of the Institute upon such security as may be required under the Regulations;
- (f) undertake the responsibility for the financial viability of the Institute including responsibility for ensuring effectiveness of its operations, their continuity and preservation of the autonomy of the Institute;
- (g) transfer and accept transfer of movable and immovable property on behalf of the Institute;
- (h) enter into, vary, carry out and cancel contracts on behalf of the Institute;
- (i) invest any money belonging to the Institute including any unapplied income in any of the securities described in section 20 of the Trusts Act, 1882 (*Act II of 1882*), or in the purchase of immovable property or in such other manner, as it may prescribe, with the like power of varying such investments;
- (j) administer any funds placed at the disposal of the Institute for specified purposes;
- (k) provide the buildings, libraries, premises, furniture, apparatus, equipment and other means required for carrying out the affairs of the Institute;
- (l) establish and maintain halls of residence and hostels, as far as possible;
- (m) institute Professorships, Associate Professorships, Assistant Professorships, Lecturer ships, and other teaching posts or to suspend or abolish such posts;
- (n) confer, with prior approval of the Patron, an honorary degree on a person of eminence;
- (o) consider and approve, the annual report, plan of work, statement of accounts and the annual budget estimates;
- (p) consider and approve Regulations recommended by the Academic Council or framed by the Board at its own initiative;
- (q) prescribe conditions under which the Institute may enter into agreements with other institutions or with public bodies for the purposes of research and advisory services;
- (r) call for and consider reports relating to the activities of the Institute and may direct the Rector to furnish information relating to any matter specified by the Board;
- (s) annul by order in writing the proceedings of any Authority or Officer, if the Board is satisfied that such proceedings are not in accordance with the provisions of this Act, Rules or Regulations, after calling upon such Authority or officer to show cause why such proceedings should not be annulled;
- (t) regulate the conduct and discipline of the students of the Institute;

- (u) determine the form, provide for the custody and regulate the use of the common seal of the Institute; and
 - (v) take all such initiatives as it may consider necessary or desirable for efficient and effective management and functioning of the Institute.
- (3) The Board may, subject to the provisions of this Act, delegate all or any of its powers and functions to any Authority, Committee or Officer except the following:
- (a) approval of Regulations;
 - (b) recommend any action to the Patron;
 - (c) appointment of Registrar, Controller of Examination and Treasurer; and
 - (d) approval of annual budget and consideration of audit reports.

22. Business of the Board.- (1) The meetings and business of the Board shall be conducted in such manner and in accordance with such procedure as may be prescribed in Regulations and until so prescribed, as may be determined by the Board.

(2) The Regulation or proceeding of the Board shall not be invalid by reason of any vacancy or defect in the constitution of the Board.

23. Academic Council.- (1) The Academic Council shall consist of:

- (b) Rector (Convener);
- (c) Pro-Rector;
- (d) all Deans;
- (e) Principals and Directors of constituent colleges and constituent institutes;
- (f) Director, Quality Enhancement Cell;
- (g) Director, Office of Research, Innovation and Commercialization;
- (h) Chairpersons of the academic and research departments;
- (i) three persons, including at least one female, eminent in sciences, social sciences and arts, of whom one shall be from each category, to be nominated by the Chairman of the Board;
- (j) all Professors of the Institute;
- (k) four Institute teachers, other than Professors, two from each category of Associate professors and Assistant Professors, to be appointed by the Board;
- (l) Secretary to Government, Higher Education Department or his nominee;
- (m) Director Academics of the Commission;
- (n) Controller of Examinations;
- (o) Librarian; and
- (p) Registrar (Member/Secretary).

(2) Members of the Academic Council other than *ex-officio* members shall hold office for a term of three years and shall be eligible for re-appointment on the expiry of their term of office.

(3) The quorum for a meeting of the Academic Council shall be one-third of the total number of members with at least two *ex-officio* members, a fraction being counted as one.

(4) The Academic Council shall meet at least once in six months.

24. Powers and duties of Academic Council.- (1) The Academic Council shall be the academic body of the Institute and may, subject to Regulations, lay down proper standards of instruction, research, publication and examination and regulate and promote the academic life of the Institute.

(2) Without prejudice to the generality of the foregoing powers and subject to the provisions of the Act, Rules and Regulations, the Academic Council may:

- (a) advise the Board on academic matters;
- (b) regulate the conduct of teaching, research and publication;
- (c) regulate the admission of students to the courses of study and examinations in the Institute;
- (d) regulate the award of studentships, scholarships, exhibitions, medals and prizes;
- (e) regulate the conduct and discipline of the students of the Institute;
- (f) propose to the Board, schemes for the constitution and organization of faculties, teaching departments, constituent colleges, constituent institutes and other academic bodies;
- (g) recommend policies and procedures pertaining to the quality of academic programs to the Board;
- (h) consider or formulate proposals for the planning and development of teaching and research in the Institute;
- (i) recommend to the Board, the Regulations prescribing the courses of studies, the syllabi and outlines of tests for examinations;
- (j) recognize the examinations of other universities or examining bodies as equivalent to the corresponding examinations of the Institute;
- (k) frame Regulations for submission to the Board;
- (l) institute programs for the continuous professional development of Institute teachers at all levels;
- (m) prepare an annual report on the academic performance of the Institute for the information of Board;
- (n) appoint or nominate members to various Authorities in accordance with the provisions of the Act; and
- (o) perform such other functions as may be prescribed by Regulations or assigned by the Board.

25. Faculties.- (1) There shall be a Faculty or a group of Faculties for a teaching department or a group of teaching departments as may be prescribed by the Act, Rules or Regulations.

26. Board of Faculty.- (1) There shall be a Board of Faculty for each Faculty which shall consist of:

- (a) Dean of the Faculty (Convener);
- (b) Professors and the Chairpersons in the Faculty;
- (c) two teachers to be nominated by the Academic Council on the basis of their specialized knowledge of the subjects which, though not assigned to the Faculty, have in the opinion of the Academic Council, important bearing on the subjects assigned to the Faculty;
- (d) two experts, in the field from outside the Institute to be appointed by the Board; and
- (e) one member from amongst the Officers of the Institute to be nominated by the Rector.

(2) The members other than ex-officio members of a Board of Faculty shall hold office for a term of three years and shall be eligible for re-appointment on the expiry of their term of office.

(3) The quorum for a meeting of a Board of Faculty shall be one half of the total number of members, a fraction being counted as one.

(4) A Board of Faculty, subject to the general control of the Board and Academic Council, may:

- (a) co-ordinate the teaching and research work in the subjects assigned to the Faculty;
- (b) scrutinize the recommendations of a Board of Studies comprising a Faculty with regard to the appointment of paper setters and examiners for graduate and postgraduate examinations and to forward the panels of suitable paper setters and examiners for each examination to the Rector;
- (c) consider any other academic matter relating to the Faculty and submit its report to the Academic Council;
- (d) prepare a comprehensive annual report regarding the performance of each department or constituent college or institute comprising the Faculty for presentation to the Academic Council; and
- (e) perform such other functions as may be prescribed.

27. Board of Advanced Studies and Research.- (1) The Board of Advanced Studies and Research shall consist of:

- (a) Rector (Convener);
- (b) all Deans;
- (c) all Principals and Directors of constituent colleges and institutes;
- (d) Controller of Examinations;
- (e) one Institute Professor from each Faculty other than Dean to be nominated by the Academic Council;
- (f) three members from the relevant field, research organizations and Government, to be nominated by the Board;
- (g) one member from amongst the Officers of the Institute to be nominated by the Rector; and
- (h) Registrar (Secretary).

(2) The members other than ex-officio members of the Board of Advanced Studies shall hold office for a term of three years and shall be eligible for re-appointment on the expiry of their term of office.

(3) The quorum for a meeting of the Board of Advanced Studies and Research shall be one half of the total number of members, a fraction being counted as one.

28. Functions of the Board of Advanced Studies and Research.- The Board of Advanced Studies and Research shall:

- (a) advise an Authority on all matters connected with the promotion of advanced studies and research publication in the Institute;
- (b) consider and report to an Authority with regard to a research degree of the Institute;
- (c) propose regulations regarding the award of a research degree;
- (d) appoint supervisors for a postgraduate research student and to approve title and synopsis of a thesis or dissertation;
- (e) recommend panels of names of examiners for evaluation of a research examination; and
- (f) perform such other functions as may be prescribed by the Regulations.

29. Boards of Studies.- (1) There shall be a separate Board of Studies for each subject or a group of subjects as may be prescribed by Regulations.

(2) Each Board of Studies shall consist of:

- (a) the Chairperson of the teaching department (Convener);
 - (b) all the teachers of the teaching department; and
 - (c) a maximum of three experts or teachers, other than Institute teachers, to be appointed by the Rector according to the need of each Board of Studies.
- (3) The members other than ex-officio members of the Board of Studies shall hold office for a term of three years and shall be eligible for re-appointment on the expiry of their term of office.
- (4) The quorum for a meeting of the Board of Studies shall be one-half the total number of members, a fraction being counted as one.

30. Functions of Boards of Studies.- A Board of Studies shall perform the following functions:

- (a) advise the Authorities on all academic matters connected with instruction, publication, research and examination in the subject or subjects concerned;
- (b) propose curricula and syllabi for all degree, diploma and certificate courses in the subject or subjects concerned;
- (c) suggest a panel of names of paper setters and examiners in the subject or subjects concerned; and
- (d) undertake such other functions as may be prescribed by Regulations.

31. Teaching Departments.- (1) There shall be a Teaching Department or an Institute for each subject or a group of subjects, as may be prescribed by Regulations and each Teaching Department or an Institute shall, as the case may be, headed by the Chairperson.

32. Selection Board.- (1) The Selection Board shall consist of:

- (a) Rector; (Convener);
- (b) Dean of the Faculty concerned;
- (c) Chairperson concerned;
- (d) Two experts in the subject to be nominated by the Rector;
- (e) One eminent scholar to be nominated by the Company; and
- (f) Registrar (Secretary).

(2) The members other than ex-officio members of the Selection Board shall hold office for a term of three years and shall be eligible for re-appointment on the expiry of their term of office.

(3) Four members of the Selection Board shall constitute the quorum for a meeting of the Selection Board.

(4) No member who is a candidate or whose family member is a candidate, for a post to which appointment is to be made, shall take part in the proceedings of the Selection Board for selection of a candidate on such post.

(5) In selection of candidates for the post of Professor or Associate Professor, the Selection Board shall co-opt or consult three experts in the subject concerned and in selecting candidates for any other teaching post, two experts in the subject concerned, to be nominated by the Rector from a standing list of experts for each subject approved by the Board on the recommendation of the Selection Board.

(6) The Board may revise the standing list of experts of a subject on the recommendation of the Selection Board.

33. **Functions of the Selection Board.-** The Selection Board shall:
- (a) consider the applications and recommend to the Board, the names of suitable candidates for appointment to teaching and other posts and recommend suitable salary for the selected candidate;
 - (b) consider all cases of promotion of officers of the Institute and recommend the names of suitable candidates for such promotion to the Board; and
 - (c) consider all cases of honoraria, allowances, incentives for teaching and other posts and submit specific recommendations to the Board for its consideration.
34. **Finance and Planning Committee.-** (1) The Finance and Planning Committee shall consist of:
- (a) Rector (Convener);
 - (b) All the Deans;
 - (c) One nominee of the Company;
 - (d) One member of the Board to be nominated by the Board;
 - (e) Director Planning of the Commission;
 - (f) Director, Office of Research, Innovation and Commercialization;
 - (g) Registrar; and
 - (h) Treasurer (Secretary)
- (2) The members other than ex-officio members of the Finance and Planning Committee shall hold office for a term of three years and shall be eligible for re-appointment on the expiry of their term of office.
- (3) Four members of the Finance and Planning Committee shall constitute the quorum for a meeting of the Finance and Planning Committee.
35. **Functions of the Finance and Planning Committee.-** The Finance and Planning Committee shall:
- (a) prepare the annual statement of accounts and propose annual budget estimates and advise the Board thereon;
 - (b) review periodically the financial position of the Institute;
 - (c) advise the Board on all matters relating to fee structure, finance, investments and accounts of the Institute; and
 - (d) perform such other functions as may be prescribed by the Regulations.
36. **Discipline Committee.-** (1) The Discipline Committee shall consist of:
- (a) the Convener to be nominated by the Rector;
 - (b) two Professors to be nominated by the Board;
 - (c) two Associate Professors to be nominated by the Academic Council; and
 - (d) the teacher or officer-in-charge of students' affairs, by whatever name called (Member/Secretary).
- (2) The members other than ex-officio members of the Discipline Committee shall hold office for a term of three years and shall be eligible for re-appointment on the expiry of their term of office.
- (3) The quorum for a meeting of the Discipline Committee shall be four members.
37. **Functions of the Discipline Committee.-** The functions of the Discipline Committee shall be to:
- (a) propose Regulations to the Academic Council relating to the conduct of Institute students, maintenance of discipline and breach of discipline; and

(b) perform such other functions as may be prescribed.

38. **Appointment of Committees by certain Authorities.-** (1) The Board, the Academic Council and other Authorities may, from time to time, appoint such standing, special or advisory committees, as they may deem fit, and may place on such committee persons who are not members of the Authorities appointing the Committees.
(2) The constitution, functions and powers of the Authorities for which no specific provision has been made in this Act shall be such as may be prescribed by Regulations.

CHAPTER-V FINANCIAL PROVISIONS

39. **Institute Fund.-** (1) The Board shall establish a Fund to be known as the Monarch Institute Fund which shall vest in the Institute and to which shall be credited all sums received by the Institute.
(2) The Institute may accept donations in the shape of money, land, vehicles, equipment or any other item that may facilitate the functioning of the Institute and all such donations shall be used, maintained and disposed of by the Institute in the prescribed manner.
40. **Budget, Audit and Accounts.-** (1) The budget of the Institute shall be approved and its accounts shall be maintained and audited in such manner as may be determined by the Board.
(2) The Board may approve the budget of the Institute, appropriations of accounts of the Institute and settle an audit para relating to the audit of the Institute.

CHAPTER-VI RULES AND REGULATIONS

41. **Rules.-** (1) The Government may, by notification, make rules for carrying out the purposes of this Act.
42. **Regulations.-** Subject to the provisions of the Act, the Board may make Regulations for the proper administration and management of the affairs of the Institute.
43. **Removal of difficulties.-** If any difficulty arises in giving effect to any of the provisions of this Act, the Board may give such directions, not inconsistent with the Act, as it may consider necessary for the removal of such difficulty.

Statement of Objects and Reasons

To provide for the establishment of Monarch
Institute, Hyderabad.

Sd-
Ms. Tahira Ausrangzeb
MNA